



APPROVED

ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd., Williamsburg MI 49690
Tuesday, September 3, 2019 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:01 p.m.

ROLL CALL: Members present: J. Zollinger, C. Dye, A. Jenema, J. Aukerman, D. White, P. Scott, D. Nelson

Members excused: None

Staff present: V. Donn, Recording Secretary

- A. LIMITED PUBLIC COMMENT:** Open at 7:02 pm
Brian Kelley, Acme resident, commented on the process for appointing a board trustee. (written letter submitted)
- Limited Public Comment closed at 7:04 pm
- B. APPROVAL OF AGENDA:**
Motion by Nelson to approve the agenda as presented, supported by White. Motion carried unanimously.
- C. APPROVAL OF BOARD MINUTES: 08/13/19 and Special Board meeting 08/21/19**
Motion by Nelson to approve the Board meeting minutes of 08/13/19 and Special Board meeting 08/21/19 as presented, supported by Dye. Motion carried unanimously.
- D. INQUIRY AS TO CONFLICTS OF INTEREST:** White excused from L. Old Business 1.
Continue discussion of Supervisor Transition/extra duties.
- E. REPORTS**
- a. Clerk- Dye:** No report
 - b. Parks:** Zollinger reported:
 - Everything with Bayside Park is paid, the grant is now closed and signed off.
 - There has been a problem with homeless people sleeping at the park and making a mess in the restrooms. The police will direct these people to alternative places to go for help and shelter.
 - Both Bayside and Sayler Park have been very busy with people utilizing it for recreational use.
- Jenema reported:
- She and Wolf went to the DNR meeting as representatives for the tart trail grant. It went very well, but there were also several others present for the grant request.
 - \$5,000 was donated for another adult swing in Bayside park.
 - The Parks & Trail committee is working on some projects and additional wildflower planting.
 - She went to the Garden Club meeting to discuss the responsibilities that are handled by the township and those by the club.
- c. Legal Counsel – J. Jocks:** No report
 - d. Sheriff – Nate Lentz:** No report
 - e. County:** G. LaPointe reported:
 - There is a meeting with MERS to discuss the pension fund and investments.

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- The governor has put together a Michigan Joint Task force on jail and pretrial incarceration for a statewide report on jails. It is to collect data to see why people are in jail, for how long and why. The jail population in rural areas are up. Most people in jail are doing minor crimes and are there because of mental health issues. Many can't afford the bail to get out.
- The DDA is still discussing a new city parking deck and the extension on the TIFF 97.
- The county passed a resolution in support to construct a tunnel to incase the Enbridge Line #5. Without Line 5, there would be 503,104 more trucking miles each month on Michigan highways to deliver Michigan's crude oil to refineries. He spoke with the Michigan Oil and Gas Association and they told him there is 14,000 barrels per day of crude oil produced in northern Michigan which provides numerous jobs and income.

f. Farmland: Laura Rigan reported:

- She will be on maternity leave and in her absence Claire Herman, Land Protection Assistant with Grand Traverse Regional Land Conservancy will be her replacement while out.
- PDR 2018 applications for federal fund money were approved for two farms. The Jack and Barbara White Farm has had an appraisal and after details are completed, they can move forward on the closing. Owners of the Cap & Triangle Farm have a family member who wants to purchase and make changes to the property. Negotiations are ongoing and there will be update on the process later.
- The PDR 2019 fund applications for farm parcels owned by David & Kathleen White Farm, David Hoxsie Farm, Doug and Michelle White Farm and Send Brothers Farm, have appraisals scheduled to move on their approvals.

g. Supervisor: Zollinger reported:

- The township hall is now completed, and the cost came under the original estimated budget by \$15,179.78.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved meeting minutes
 1. Planning Commission 08/12/19
 2. Parks & Trails 08/16/19

2. APPROVAL:

1. Accounts Payable Prepaid of \$63,241.53 and Current to be approved of \$86,401.75 (Recommend approval: Clerk, C. Dye)

Motion by Aukerman to approve the Consent Calendar as presented, supported by Scott. Roll Call motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE: None

J. PUBLIC HEARING: Chief Pat Parker - 2020 Metro Fire Budget and 2020 Millage Proposal 2.45 mils
Public hearing opened at 7:40 pm

G. Lapointe questioned why there is an increase in the millage.

Chief Parker stated the increase is to cover labor costs, a badly needed floor renovation for station 11

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and to purchase a fire truck.

B. Kelley inquired on the \$300,000 reserve for equipment that was mentioned at the last meeting.

Chief Parker Public explained that was in the public improvement fund for the last seven to eight years and primarily used to pay down debt on equipment. If not used the millage would have been higher.

Public hearing closed at 7:46 pm

Motion by Nelson to approve the 2020 Budget Resolution 2019-#27 Grand Traverse Metro Emergency Services Authority 2020 Budget with 2.45 mils, supported by Scott. Roll Call motion carried unanimously.

K. NEW BUSINESS:

1. Amendment to Medical Marihuana Ordinance 2017-02 (Lindsey Wolf)

Zollinger explained changes were made in the ordinance to add expired ending dates to procedures for license holders instead of having them open-ended.

Motion by Jenema to adopt police power ordinance amendment #2019-04 to the Acme Township Medical Marihuana Licensing Ordinance as presented, supported by White. Roll call motion carried by 6 (Zollinger, Dye, Jenema, Aukerman, White, Nelson), ~~recused by Scott~~ opposed by 1 Scott.

2. Resolution #R-2019-28 to pay back loan to 402 Bayside Park Capital Fund from 101 Fund Balance.

Zollinger informed there are two parts to the transfer. He is requesting pay back loan of \$150,000 for Bayside Park Capital fund back to 101 Fund Balance. Secondly to close out 402 Bayside Park Capital fund and put remaining cash balance in the 101 Fund.

Motion by Scott to approve Resolution #R-2019-28 pay back loan to 402 Bayside Park Capital Fund from 101 Fund Balance and close out 402 Bayside Park Capital Fund, supported by Nelson. Roll call motion carried unanimously.

3. Resolution #R-2019-29 to show new Budget amount to 208 Park Fund

Zollinger explained this was just adding a new line to the budget.

Motion by Dye to approve Resolution #R-2019-29 to add a new line item and budget amount for the 208 Park Fund, supported by Aukerman. Motion carried unanimously.

4. Recommendation to fill Planning commission spot vacated by Doug White from Board

Jenema Zollinger recommended Aukerman for the Planning Commission open spot. Aukerman accepted.

Motion by Jenema for Aukerman to be on the Planning Commission, supported by Scott. Motion carried unanimously.

L. OLD BUSINESS:

1. Continue discussion of Supervisor Transition/extra duties

Zollinger suggested to give an hourly wage to White when he is in the office training by taking the supervisor's yearly salary and dividing it by 2080 hours. Each meeting he attends would be the \$50 per diem and not at the hourly wage.

Motion by Scott to approve during the interim elect for a \$50 per diem for each meeting attended as stated in the budget and an hourly wage of \$19.23 for office supervisor training with a cap of \$5,000, supported by Nelson. Roll Call motion carried unanimously.

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Zollinger gave a breakdown of the annual \$5,000 he was paid for non-statutory supervisor extra duties and value amounts for each task. He suggested delegating sections to those he felt should handle the duties with the estimated pay for each.

White-Supervisor non-statutory extra duties: Total \$3,600.

- Active Representative of Acme Township on Boards and Organizations. All these tasks would be given to White with a cost value of \$2000.
- Active Management of Acme's Property, Maintenance and Programs, White would have the parks, sewer and water systems at \$1,400.
- Active oversight of township administration of Park Maintenance Manager and Office Assistant. Manage and supervise issues and report back to the board \$200.

Wolf- non-statutory extra duties: Total \$900.

- Project Management (ex. tart trail) for \$500.
- Township Network Administrator-oversees technology issues/upgrades; computers, servers, phones: web site and interfaces at \$400.

Jenema-non-statutory extra duties: Total \$500.

- Farmland preservation at \$200.
- Supervise direct reports for Zoning Administrator for \$300.

Motion by Aukerman to accept breakdown of statutory duties as presented, supported by Nelson. Motion carried by 5 (Zollinger, Aukerman, Dye, Nelson, Scott), recused by White and Jenema.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Zollinger informed there are ads out for the board trustee position, and it is also on the township web page. Interviews will be held after September 19. Personnel Committee will meet if there are 4 or more applications received to narrow down the interview process.

Zollinger said he talked to Jeff Jocks on recreational marijuana in the township. The rules are complicated and there is a lot of data that needs to be defined. He and Wolf will be getting with Jocks to gather information in preparation for the October meeting.

Brian Kelley, Acme resident, commented the public can do a petition to have recreational marijuana on the township ballot.

ADJOURN: Meeting adjourned at 8:38 pm

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.


Cathy Dye, CMMC
Acme Township Clerk

To: Acme Township Trustees
From: Brian Kelley, Acme resident

September 3, 2019

Good evening,

The process to appoint our new supervisor went well. The community was very fortunate that two excellent candidates stepped forward to serve. Thank you to Jim Maitland and Doug White.

Through a similar process, in May 2014, the board appointed a Trustee, Jean Aukerman. That was a surprisingly close vote. I recall when Gordie cast the vote to break the tie. I think that was probably the best vote he ever made. I think everyone is very pleased with the outcome, and the process worked very well.

Going forward, there are always opportunities for improvement. For the Supervisor appointment, the names of the candidates were not revealed until the time of the interview meeting. For the Trustee process, I encourage the board to discuss when it would be appropriate to make the applicant names known, and whether a specific date should be set.

The deadline to apply is Thursday, September 19. Posting the names on the township website, and possibly a brief bio, seems like a reasonable step in the process of appointing someone to serve a normally elected position.

Thank you,

Brian Kelley



ACME TOWNSHIP REGULAR BOARD MEETING
6042 Acme Rd
Williamsburg, Michigan 49690
Tuesday, September 3, 2019, 7:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES 8/13/19 and Special Board meeting 08/21/19

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel –**
- d. Sheriff –Nate Lentz**
- e. County – G. LaPointe**
- f. Supervisor-**

F. SPECIAL PRESENTATIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. Draft Unapproved meeting minutes**
 - 1. Planning Commission 08/12/19**
 - 2. Parks & Trails 08/16/19**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$ 63,241.53 and Current to be approved of \$ 86,401.75 (Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**
- 3. _____**

I. CORRESPONDENCE:

1.

**J. PUBLIC HEARING: Chief Pat Parker- 2020 Metro Fire Budget and 2020 Milage
Proposal 2.45 mils**

K. NEW BUSINESS:

- 1. Amendment to Medical Marihuana Ordinance 2017-02 (Lindsey Wolf)**
- 2. Resolution to Pay back loan from 402 to 101 fund + remaining funds to 101 FB**
- 3. Resolution to show new Budget amount to 208 fund**
- 4. Recommendation to fill Planning commission spot vacated by Doug White from Board**

L. OLD BUSINESS:

- 1. Continue discussion of Supervisor Transition /extra duties**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



DRAFT UNAPPROVED

ACME TOWNSHIP REGULAR BOARD MEETING 6042 Acme Rd., Williamsburg MI 49690 Tuesday, August 13, 2019 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Zollinger, C. Dye, A. Jenema, J. Aukerman, D. White, P. Scott, D. Nelson

Members excused: None

Staff present: L. Wolf, Planning & Zoning Administrator, V. Donn, Recording Secretary

A. **LIMITED PUBLIC COMMENT:** Open at 7:00 pm

Brian Kelley, Acme resident, approves of the new changes to the short-term rental ordinance.

Kim Gribi, 7822 Peaceful Valley, would like to see signage at the public access on Deepwater Pt. Rd. and Peaceful Valley Rd.

Joyce Peiffer, 7960 Windale Dr., would like a sign on the bay access on Deepwater Pt. Rd.

Cynthia Lahti, 8016 Windale Dr., asked to have the problem with the unkept and overgrown foliage north of her property removed. (Submitted written letter)

Richard Bruening, 4160 E. M-72, inquired if he was to get written permission from his neighbors for a house he owns and wants to use for a short-term rental on getting a special use permit. (submitted written note)

Limited Public Comment closed at 7:10 pm

B. **APPROVAL OF AGENDA:**

Motion by Nelson to approve the agenda as presented, supported by Scott. Motion carried unanimously.

C. **APPROVAL OF BOARD MINUTES: 07/02/19**

Motion by White to approve the board meeting minutes of 07/02/19, supported by Nelson. Motion carried unanimously.

D. **INQUIRY AS TO CONFLICTS OF INTEREST:**

Nelson rescued from K.1. New Business Zoning Ordinance Text Amendment #051- Child Care Centers

E. **REPORTS**

- a. **Clerk:** Dye reported: Permanent Absentee Voting List has doubled currently at 1200 was 580 last year. Good response to mailing sent out in May regarding No Reason Absentee Voting.
- b. **Parks:** Jenema reported:
 - Jenema, Wolf and Zollinger met with the DNR today at Bayside Park and exhibited the accomplishments of the last grant. Also, Dornoff family donated a swing that has been installed at the park.
 - Tomorrow Jenema and Wolf will be presenting to the MDNR Trust Fund Board at Shanty Creek on the \$300,000 grant for the Traverse City to Charlevoix Trail.

Zollinger reported:

- There are some issues at Woodland Acres Public Access areas that the township will need to address. On Friday the Parks & Trails committee will be discussing the

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possibility the Eagle Scouts volunteering with marking shore paths and laying wood chips. Adjacent property owners would be notified in case there is any problems.

- Volunteer groups have asked if there are any projects in the township that need to be done. Jenema suggested to have a list put together for volunteers when approached for these requests.
- There have been some broken items in the Bayside Park's restrooms, which have been fixed. The water level on the bay is high and has caused some issues with Saylor Park boat launch.

c. **Legal Counsel – J. Jocks:** No report

d. **Sheriff:** Nate Lentz reported traffic incidents are down from last month. There was one fatality last month at a crossover on US 31. MDOT is doing a study on road crossovers that have been areas of accidents.

e. **County:** G. LaPointe reported:

- There was a presentation on the county audit with an overview on the pension plan. The audit was very comprehensive with no outstanding findings by the auditors.
- The city wants an extension on the TIFF (Tax Increment Financing) that was created in 1997 for 30 years and is used by the DDA District. There is a DDA meeting in two weeks. He mentioned there is a parking deck that is being considered for construction that includes the use of the TIFF.
- Issues with Enbridge Line 5 under the bridge economic impact for and against to build an improved tunnel or shut it down.

F. **SPECIAL PRESENTATIONS: Chief Pat Parker - 2020 Metro Fire Budget and 2020 Millage Proposal 2.45 mils**

Chief Pat Parker did an overview of the 2020 budget to be adopted along with summary of budgeted revenue expenditures report. He informed there has been a shortage of part-time firefighters and it has been difficult to keep them. The 2020 budget includes hiring 3 more fulltime firefighters, increasing hire rate and purchase of a new Fire Truck and Tanker. These additions are why Metro Board wants a millage of 2.45 mils, it has been 2.35 since 2015. The township board had a discussion on the preliminary review of the budget presented in preparation for next month's decision making meeting.

G. **CONSENT CALENDAR:**

1. **RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerk's Revenue/Expenditure Report and Balance Sheet**
- c. **RecycleSmart July 2019**
- d. **Draft Unapproved meeting minutes**
 1. **Planning Commission 07/08/19**
 2. **Parks & Trails 06/21/19**

2. **APPROVAL:**

1. **Accounts Payable Prepaid of \$163,320.39 and Current to be approved of \$7,488.65 (Recommend approval: Clerk, C. Dye)**

Dye requested to remove under Receive and File, 1.b. Clerk's Revenue/Expenditure Report and Balance Sheet

Motion by Aukerman to approve the Consent Calendar with 1. b. Clerk's Revenue/Expenditure Report and Balance Sheet removed, supported by Jenema. Roll Call motion carried unanimously.

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR:**

1. **b. Clerk's Revenue/Expenditure Report and Balance Sheet**

Dye explained when sending the Balance Sheet report for the packet the wrong date was selected the report should have been 6/30/19, a correct report was given to each Board member.

Motion by Jenema to approve Consent Calendar with Clerk's Revenue/Expenditure Report and correct Balance Sheet Report, supported by White. Roll Call motion carried unanimously.

I. **CORRESPONDENCE:**

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1. **Letter dated 07/01/19 from Department of Environment, Great Lakes, and Energy regarding ACO, Termination Notice.**

Zollinger informed the sewer rebuilt is now over and this letter from the state was a notice letting the township know of its completion.

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. **Zoning Ordinance Text Amendment #051 – Child Care Centers (PZR 2019-12 Lindsey Wolf)**

Wolf informed after research it was determined a child care center is much needed in the community. A change in the ordinance as a permitted use in commercial opposed to a special use permit was made in the table. She emphasized if the Board adopts an amendment to add child care centers to the list of allowable uses in the Commercial and Corridor Flex Districts, the Applicant will still need to seek a site plan approval.

Motion by Jenema to adopt Zoning Ordinance Amendment 051 Child Care Centers as a use by right in the C: Corridor Commercial and CF Corridor Flex Districts, as presented in the draft table in Section 6.6.41 regulated Uses, and to change the definition of Child Care Centers in Section 3.2 to read Child Care Center: A facility for the care of children. As defined by ML 722.111, supported by Aukerman. Motion carried by 6 (Zollinger, Dye, Jenema, Aukerman, White, Scott), rescued by Nelson.

2. **Changes to Acme Police Power Short Term Rental Ordinance #2017-01**

Zollinger informed there has been some cases with short-term rentals that has made it necessary to revise the ordinance. Changes to be made will be to remove the limited duration exception/exemption, update the Consumer Fireworks Ordinance (State of Michigan Law changed in December of 2018) & Section 2.9, provide clarification that SRTs are not Bed & Breakfast establishments, meet fire safety standards, clarify quiet hours and increase penalties to deter violations of the Ordinance.

Motion by Scott to adopt police power ordinance amendment #2019-02 to the Acme Township Short-Term Rental Ordinance and adding an increase of \$2,200 instead of \$1,500 in Section 5.2, Penalties, 1. iii and 2. iii, supported by White. Motion carried by 4 (Zollinger, Aukerman, White, Scott), opposed by 3 (Dye, Jenema, Nelson).

3. **Update Acme Police Power Ordinance for Fireworks**

Wolf stated the changes are reflecting those made from the state that went into effect December 2018. The current Acme Township Consumer Fireworks Ordinance 2012-04 has been updated with the changes, and the short-Term rental Ordinance no: 2017-01 Section 2.9 has been amended.

Motion by Jenema to adopt police power ordinance amendment #2019-03 to the, Acme Township Consumer Fireworks Ordinance #2012-04 as presented and adding to section 4., No one is allowed to use fireworks on public properties, including schools, churches, government buildings, city streets and parks, plus No one is allowed to ignite or discharge fireworks in any way that would cause them to land on someone else's private property without the express consent of the property owners, supported by Aukerman. Motion carried unanimously.

4. **DPW Septage loan defer pay back for three years to help pay for repairs required.**

Zollinger explained this is a preliminary discussion for the board regarding DPW having some potential major repairs to the septage treatment plant. It is necessary for all townships involved to agree for the consideration of the reimbursements be put on hold for the next 3 years or until 2022.

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Forgoing the reimbursement would allow DPW to pay for repairs without having to refinance. Acme Township Board agreed.

5. **Supervisor Transition Plan**

Zollinger informed there will be a special meeting on August 21 to interview two candidates for the supervisor position. Once the position is filled there needs to be a training transition before he leaves. The replacement can't be sworn in prior to 30 days but could be paid hourly for training. There are also several required meetings to attend. The board discussed to either have an hourly or a set amount paid for each meeting the new supervisor attends. Zollinger said some of his current duties could be transferred to other township employees.

L. **OLD BUSINESS:** None

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Dye informed Gabridge & Co will be in the week of August 19 to start the year-end financials. Gabridge will be sending different auditors from last year.

ADJOURN: Motion to adjourn by White, supported by Scott. Meeting adjourned at 9:30 pm

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC
Acme Township Clerk



DRAFT UNAPPROVED

ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Rd, Williamsburg, Michigan 49690
Wednesday, August 21, 2019, 4:15 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 4:15 p.m.

ROLL CALL: Members present: Aukerman, Dye, Jenema, Scott, Nelson, Zollinger (recused White)

A. LIMITED PUBLIC COMMENT: Open at 4:16 p.m.

B. APPROVAL OF AGENDA:

Motion by Jenema to approve the Agenda as presented, supported by Dye, Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. Interview candidates for Township Supervisor position.

Legal counsel Jocks has advised Zollinger he will not be voting on the Supervisor position because of election law but can participate in discussion and White will be recused from voting and discussion because of the Acme Township Conflict of Interest Policy. Board agreed to have a coin toss for choosing which candidate would go first. Jim Maitland was the first candidate to receive interview questions from Board Members. Doug White was the next candidate to receive interview questions. Much discussion by the Board followed the interview questions.

Motion was made by Nelson to nominate Doug White as Supervisor of Acme Township supported by Scott. Motion carried by 4 (Nelson, Scott, Aukerman and Jenema), opposed by 1 Dye.

E. PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Robert Evina, 6075 Arabian Dr., Commended the Board on making a tough decision for Supervisor's position.

Darryl Nelson, 7466 Saylor Rd. Thanked both candidates for coming forward.

ADJOURN: Meeting adjourned 5:40 p.m.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.

Cathy Dye, CMMC
Acme Township Clerk

ENBRIDGE LINE #5

I have given this a lot of thought and have read positions presented by both sides in this matter.

First of all the construction of Line 5 under the Straits is unique and designed specifically for the rigors of the environment and has not had a single spill in the 60 years since commissioned, but most would agree that line 5 would be better served if it was routed through a tunnel under 100 feet of bedrock with the pipe line encased in 1 foot of concrete which is the deal that was on the table.

The issues surrounding this matter are debatable (1) What is the risk of a significant spill in the next 5 to 7 years with the placement of the current pipe line? (2) What is the realistic worse case scenario of a spill in terms of gallons and conditions, (3) What are the expectations in terms of recovery should a spill occur (4) What is the impact to the region if a spill occurs and (5) what is the economic impact to the region if line 5 is shut down in its entirety.

Answers to the questions above vary widely depending on the source and agenda of the "expert" providing the opinion. I compare many of these experts to the so called "expert witness" that are often used in court cases. Expert witnesses with extensive credentials are brought forth by both sides in the litigation, view the same "facts and data", and come to wildly different conclusions.

What is known is that the current approach of litigating this issue, taken by Dana Nessel Michigan's AG, to negate the agreement by Enbridge and the Snyder Administration to build a tunnel and decommission the current pipe line above the lake bed, will be vigorously defended by Enbridge, with no expenses spared. And in all likelihood the litigation will wind through both State and Federal courts for years to come. The best estimate I have seen is the likelihood that the litigation could take three plus years. And nobody can predict the courts eventual ruling nor its terms nor when it will be rendered.

Litigating verses Negotiation a solution provides one of three likely outcomes:

(1) The courts could rule in AG Nessel's favor, after several years of litigation, that Enbridge must shut down Line 5.

(2) The courts could rule in favor of Enbridge, validating the original agreement reached with the State in 1953, and Enbridge scraps plans to build the tunnel and leaves Line 5 as is.

(3) The court rules in favor of the agreement made between the Snyder Administration and Enbridge and construction begins on the tunnel, but starts 3 or 4 years later than it would have if the litigation had not been filed by AG Nessel.

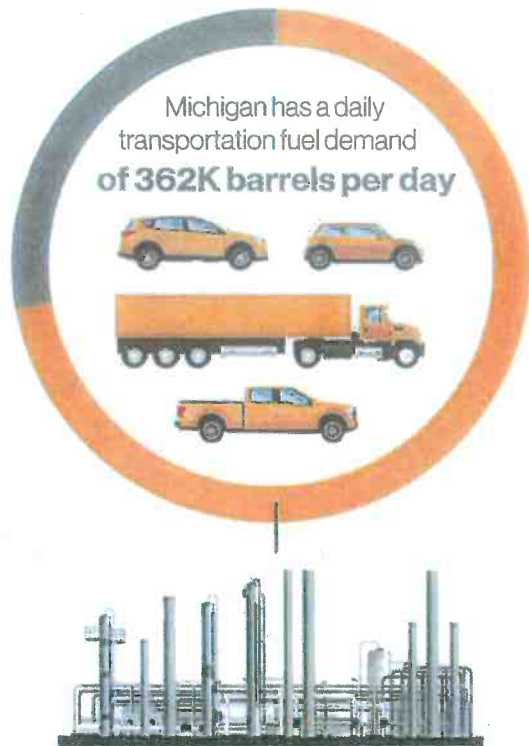
Litigating this issue may very well result in unintended consequences therefore I do not support the current litigation and favor finalizing the negotiation between the State and Enbridge of the construction of a tunnel and the safety measures that will be put in place to mitigate any breach of the existing pipe line during the negotiations and the construction of the tunnel.

It is worth noting that at the annual Michigan Association of Counties (MAC) convention held this week this week at the Grand Traverse Hotel voted unanimously during their business meeting with over 60 Counties with 160+ County Commissioners in attendance, to amend the MAC platform with a statement in support of the Line 5 Tunnel.

I have spoken to our State Senator who has been very close to this entire process and I have also talked to Congressman Jack Bagman's Communications Director and both share my concerns of a long and unpredictable litigation and are therefore in favor of the original plan that was on the table to construct a tunnel to encase Enbridge Line 5.

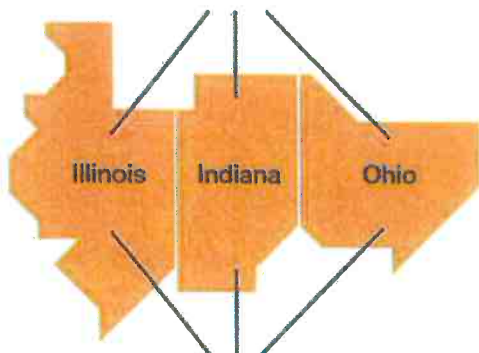
Fueling our oil and gas industry

The oil and gas industry plays an important role in Michigan. As a member of that industry, Enbridge makes a significant contribution to the state through its Line 5 and other pipelines.



30% of the demand is met by the Marathon refinery in Detroit which receives the vast majority of its crude oil from Enbridge and Line 5.

The remaining 70% of the demand is met by importing refined product from nearby area refineries.



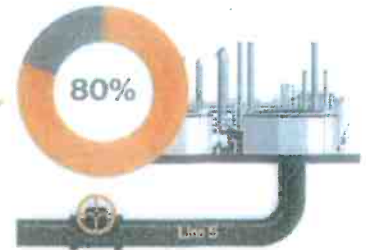
These refineries are also fueled by Line 5 and other Enbridge pipelines.



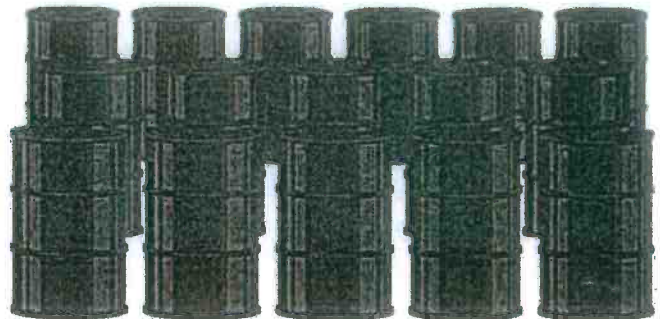
Line 5 transports nearly

80% of Michigan-produced crude

to regional refineries.

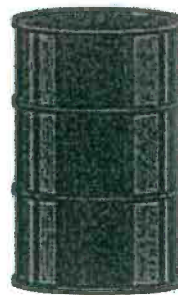


Since it entered into service, Line 5 has safely transported about



80 million barrels

of Michigan-produced light crude oil to refineries in the region.



That is
14,000
barrels per day
of Michigan-produced crude oil.

Of Michigan's **83** counties, **82** have economic activity resulting from the presence of the oil and natural gas industry.³





MICHIGAN OIL AND GAS ASSOCIATION

124 W. ALLEGAN ST., SUITE 1610 • LANSING MI 48933 • Telephone: (517) 487-1092 • Fax: (517) 487-0961

The Importance of Line 5 to Michigan's Energy Industry

The Michigan Oil and Gas Association (MOGA) has over 650 member companies, the majority of which are small, family owned, Michigan-based companies that produce oil in northern Michigan. These companies employ over 47,000 Michigan residents and rely on a secure and operational Line 5 to transport our product to market in the safest, most efficient and affordable way possible with minimal impact to communities, roadways, and the environment. Michigan's home state energy production provides secure, affordable, and reliable energy to drive our state's economy. That energy – gasoline, diesel, home heating propane, and the thousands of petroleum products derived from these resources, need to reach communities across the state.

The scientific analysis, reports, public meetings, comments, and resulting discussions have guided Michigan to the tunnel solution. We appreciate the time and care that has been placed on fair, measured, fact-based decision making. Critical infrastructure decisions are not meant to be made on emotion and the process undertaken over the last several years has charted a fair and fact-based path forward. We support the proposed utility tunnel as the best solution to protecting the environment and our state's families.

The safe and continued operation of the existing Line 5 pipeline, while a tunnel is constructed is essential to our members, who depend on consistent access to the pipeline to ship our product. Small businesses like ours need the economics of a pipeline that ships larger quantities of product to keep our small businesses that operate older, less profitable oil production in business. Michigan production, and therefore Michigan residents, will suffer disproportionality from reduced options and higher cost to get petroleum products if the Straits Pipeline is unnecessarily decommissioned.

Michigan's oil and gas producers depend on the reliable and safe operation of this piece of critical energy infrastructure to move 14,000 barrels per day (80 million barrels since it entered service) of our locally produced crude oil to Great Lakes-area refineries in Detroit, Sarnia, and Toledo, who then process it into every day products we use here in our state.

Without well-regulated, well managed pipelines, the only alternatives for moving our energy will be thousands of tanker trucks tearing up our roads, hundreds of rail cars traveling through our communities every day, or fuel barges returning to the waters of our Great Lakes – the very condition Line 5 was built to address. These are not options that our industry supports – for economic reasons, but also because of the disruption and safety risks they present to the very communities in which we live, own businesses and respect. No other mode of transportation – road, rail, or ship – compares when it comes to safety, preference or affordability.

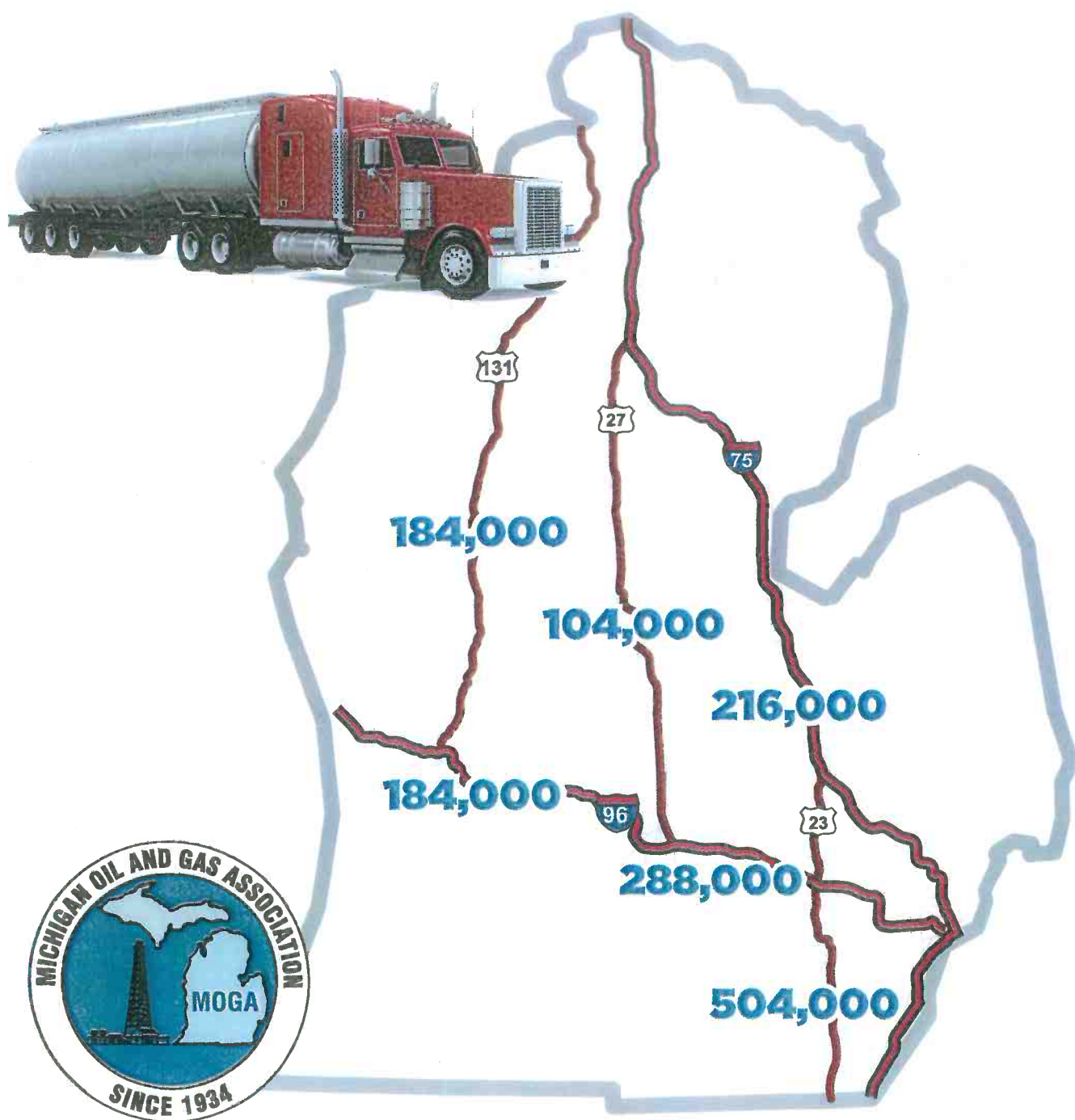
The proposed utility tunnel will provide an incredible economic boost for Northern Michigan, employ hundreds of skilled trade workers, and ensure our state's vital, safe and well-maintained transportation infrastructure will continue to support our business needs. We strongly support engaging Michigan's

labor pool in the project, as detailed in the Agreements between Enbridge and the previous administration.

This issue transcends party and politics. This is about protecting our Great Lakes, keeping people safe and warm, and promoting Michigan business. It's about getting to a solution and making it happen, sooner than later. The fixed schedule for pre-construction work, definitive timelines, and financial penalties for missed deadlines make certain that the tunnel project moves forward expeditiously, while the independent oversight will ensure that it is done correctly.

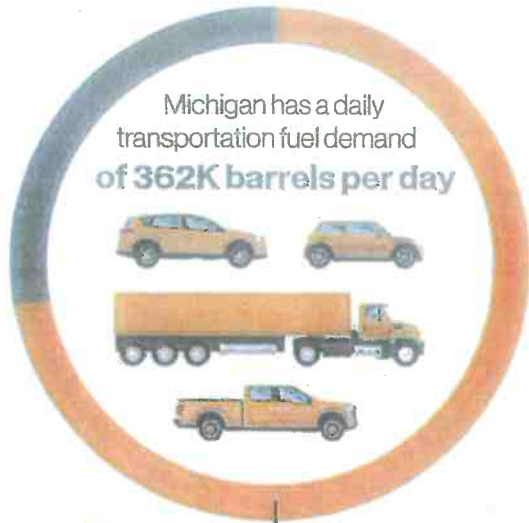
Given the importance of Line 5 to Michigan's communities, our economy, and the survival of our businesses, we are supportive of the proposed utility tunnel and the safe, continued operation of the existing pipeline while the construction is underway. The utility tunnel will better connect the two peninsulas, provide energy reliability, and virtually eliminate the risk of an oil spill from Enbridge's Line 5.

Without Line 5, there would be **503,104 more trucking miles each month** on Michigan's highways to deliver Michigan's crude oil to refineries in Toledo & Detroit.



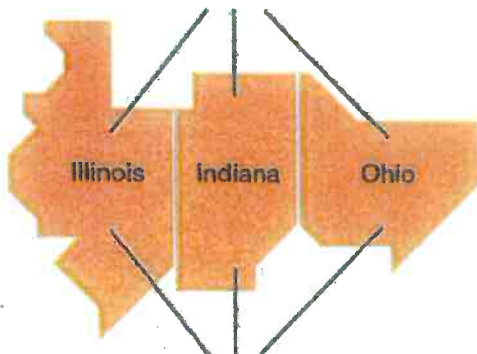
Fueling our oil and gas industry

The oil and gas industry plays an important role in Michigan. As a member of that industry, Enbridge makes a significant contribution to the state through its Line 5 and other pipelines.



30% of the demand is met by the Marathon refinery in Detroit which receives the vast majority of its crude oil from Enbridge and Line 5.

The remaining 70% of the demand is met by importing refined product from nearby area refineries.



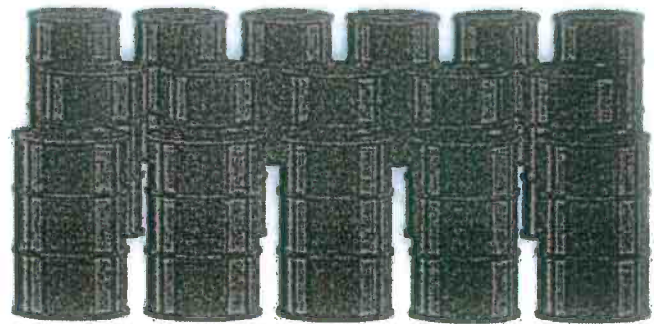
These refineries are also fueled by Line 5 and other Enbridge pipelines.



Line 5 transports nearly **80% of Michigan-produced crude** to regional refineries.



Since it entered into service, Line 5 has safely transported about



80 million barrels

of Michigan-produced light crude oil to refineries in the region.



That is **14,000** barrels per day of Michigan-produced crude oil.

Of Michigan's **83** counties, **82** have economic activity resulting from the presence of the oil and natural gas industry.³





MICHIGAN OIL AND GAS ASSOCIATION

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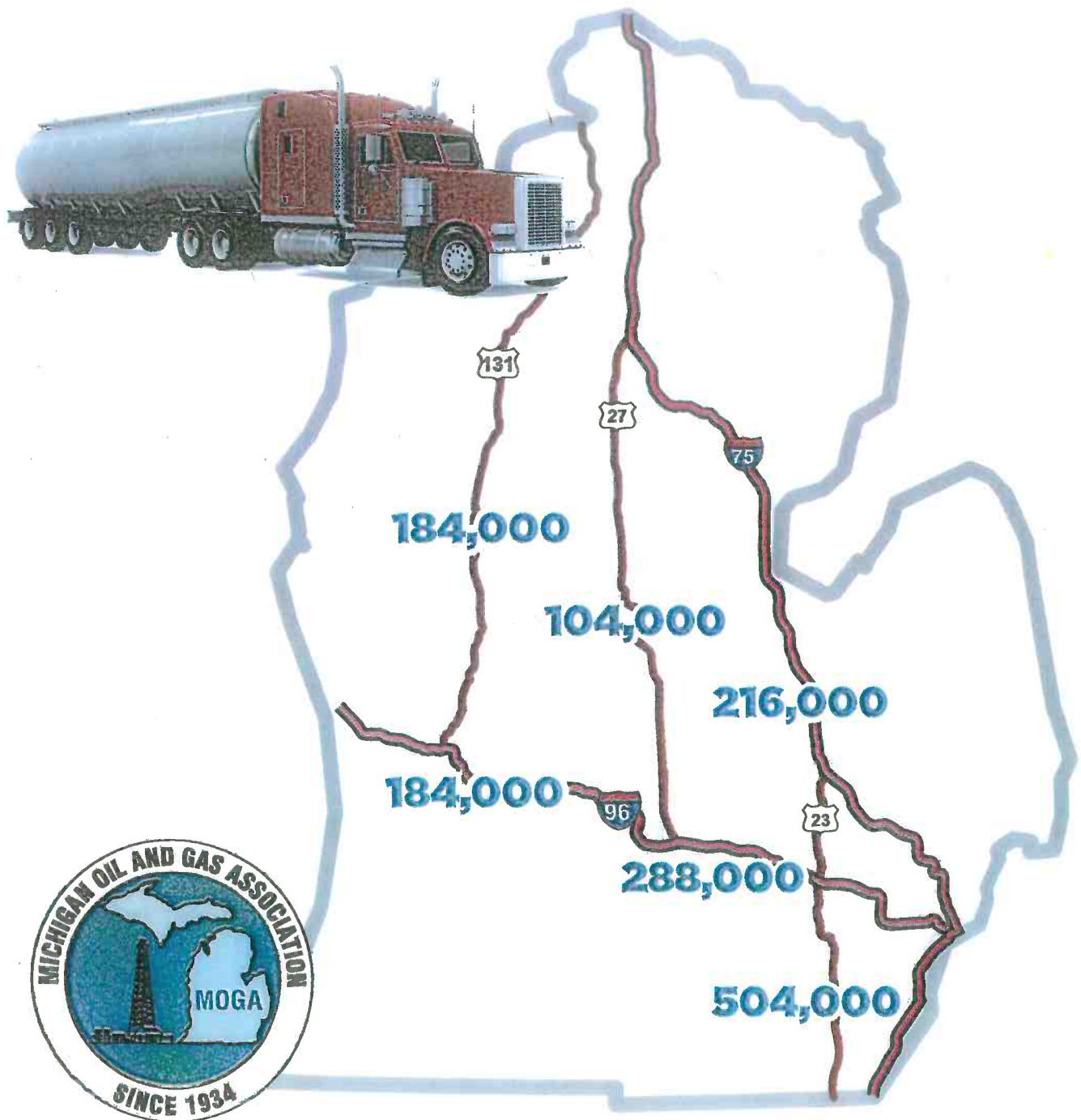
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CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 07/01/2019 TO 07/31/2019

Bank Code Fund	Description	Beginning Balance 07/01/2019	Total Debits	Total Credits	Ending Balance 07/31/2019
CHASE	GENERAL FUND				
101	GENERAL FUND	763,522.95	12,416.71	105,145.64	670,794.02
206	FIRE FUND	78,016.08	0.00	0.00	78,016.08
207	POLICE PROTECTION	33,714.28	0.00	0.00	33,714.28
208	PARK FUND	14,258.62	1,455.30	55.00	15,658.92
209	CEMETERY FUND	16,093.53	371.04	371.04	16,093.53
212	LIQUOR FUND	5,267.85	0.00	0.00	5,267.85
	GENERAL FUND	910,873.31	14,243.05	105,571.68	819,544.68
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,006,601.19	163.76	15,250.00	991,514.95
	FARMLAND PRESERVATION	1,006,601.19	163.76	15,250.00	991,514.95
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,208.16	0.22	0.00	5,208.38
	FARMLAND PRESERVATION - MONEY MARKET	5,208.16	0.22	0.00	5,208.38
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	157,484.98	20.06	0.00	157,505.04
	GENERAL FUND - HIGH YIELD	157,484.98	20.06	0.00	157,505.04
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	298,898.49	50.77	0.00	298,949.26
	GENERAL FUND - MONEY MARKET	298,898.49	50.77	0.00	298,949.26
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	7,001.75	0.30	0.00	7,002.05
	LIQUOR MONEY MARKET	7,001.75	0.30	0.00	7,002.05
PARKS	BAYSIDE PARK				
402	BAYSIDE PARK CAPITAL FUND	141,498.69	0.00	660.00	140,838.69
	BAYSIDE PARK	141,498.69	0.00	660.00	140,838.69
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY 818				
811	HOLIDAY HILLS AREA IMPROVEMENT	322,363.25	0.00	10,971.25	311,392.00
	HOLIDAY 818	322,363.25	0.00	10,971.25	311,392.00

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CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 07/01/2019 TO 07/31/2019

Page: 2/2

Bank Code		Beginning Balance 07/01/2019	Total Debits	Total Credits	Ending Balance 07/31/2019
Fund	Description				
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	2,200,448.90	74,213.82	50,506.23	2,224,156.49
591	WATER FUND- HOPE VILLAGE	1,413.29	2,581.25	1,002.85	2,991.69
	ACME RELIEF SEWER	2,201,862.19	76,795.07	51,509.08	2,227,148.18
SEWMM	ACME RELIEF SEWER MONEY MARKET				
590	ACME RELIEF SEWER	197,658.27	25.18	0.00	197,683.45
	ACME RELIEF SEWER MONEY MARKET	197,658.27	25.18	0.00	197,683.45
SHORE	SHORELINE PRESERVATION				
296	SHORELINE PPRESERVATION	1,384.40	0.23	0.00	1,384.63
	SHORELINE PRESERVATION	1,384.40	0.23	0.00	1,384.63
TAX	CURRENT TAX COLLECTION				
703	CURRENT TAX COLLECTION	8,525.06	1,095,874.02	1,097,210.90	7,188.18
	CURRENT TAX COLLECTION	8,525.06	1,095,874.02	1,097,210.90	7,188.18
TRUST	TRUST & AGENCY				
701	TRUST AND AGENCY	5,600.00	0.00	0.00	5,600.00
	TRUST & AGENCY	5,600.00	0.00	0.00	5,600.00
	TOTAL - ALL FUNDS	5,265,159.74	1,187,172.66	1,281,172.91	5,171,159.49

Sarah Lawrence
Deputy Treasurer
8/20/19

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2019	MONTH 07/31/2019	BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	241,700.00	0.00	0.00	241,700.00	0.00
101-000-412.000	PERSONAL PROP TAXES	15,400.00	0.00	0.00	15,400.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,000.00	175.90	175.90	1,824.10	8.80
101-000-447.000	ADMINISTRATIVE FEE 1%	104,060.00	5,849.14	5,849.14	98,210.86	5.62
101-000-448.000	CABLE TV FEE	86,400.00	0.00	0.00	86,400.00	0.00
101-000-465.000	PASSPORT FEES	1,500.00	70.00	70.00	1,430.00	4.67
101-000-574.000	ST SHARED SALES TAX	380,564.00	0.00	0.00	380,564.00	0.00
101-000-577.000	SWAMP TAX	1,450.00	0.00	0.00	1,450.00	0.00
101-000-602.000	GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
101-000-602.004	ENDOWMENT	9,465.00	0.00	0.00	9,465.00	0.00
101-000-607.000	CHARGES FOR SERVICES	3,010.00	0.00	0.00	3,010.00	0.00
101-000-608.001	Zoning Fees	17,600.00	2,090.00	2,090.00	15,510.00	11.88
101-000-610.000	Revenues for Escrow Account	6,200.00	0.00	0.00	6,200.00	0.00
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	510.00	70.83	70.83	439.17	13.89
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,450.00	0.00	0.00	2,450.00	0.00
101-000-667.000	RENT-PARKS	120.00	160.00	160.00	(40.00)	133.33
101-000-671.010	CIVIL INFRACTION FEES	100.00	0.00	0.00	100.00	0.00
101-000-676.000	REIMBURSEMENTS	30,100.00	714.76	714.76	29,385.24	2.37
Total Dept 000		925,429.00	9,130.63	9,130.63	916,298.37	0.99
TOTAL REVENUES		925,429.00	9,130.63	9,130.63	916,298.37	0.99
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	450.00	0.00	0.00	450.00	0.00
101-000-992.000	CONTINGENCY	65,000.00	0.00	0.00	65,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	350.00	0.00	0.00	350.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		71,800.00	0.00	0.00	71,800.00	0.00
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	35,300.00	2,900.00	2,900.00	32,400.00	8.22
101-101-703.001	SECRETARY	33,078.00	2,636.81	2,636.81	30,441.19	7.97
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-714.000	FICA LOCAL SHARE	5,116.00	445.40	445.40	4,670.60	8.71
101-101-726.000	SUPPLIES & POSTAGE	1,800.00	0.00	0.00	1,800.00	0.00
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	0.00	0.00	11,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	600.00	0.00	0.00	600.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,200.00	0.00	0.00	1,200.00	0.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	27,500.00	1,089.00	1,089.00	26,411.00	3.96
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,808.00	324.46	324.46	3,483.54	8.52
101-101-900.000	PUBLICATIONS	1,800.00	0.00	0.00	1,800.00	0.00
101-101-910.000	INSURANCE	6,100.00	307.70	307.70	5,792.30	5.04
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	5,970.00	5,925.59	5,925.59	44.41	99.26

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REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2019

Page: 2/10

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
		176,072.00	13,628.96	13,628.96	162,443.04	7.74
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	3,076.92	3,076.92	36,923.08	7.69
101-171-714.000	FICA LOCAL SHARE	3,600.00	258.94	258.94	3,341.06	7.19
101-171-726.000	SUPPLIES & POSTAGE	50.00	0.00	0.00	50.00	0.00
101-171-860.000	TRAVEL & MILEAGE	300.00	0.00	0.00	300.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,750.00	338.46	338.46	4,411.54	7.13
101-171-910.000	INSURANCE	4,000.00	307.70	307.70	3,692.30	7.69
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 171 - SUPERVISOR EXPENDITURES						
		54,200.00	3,982.02	3,982.02	50,217.98	7.35
Dept 191 - ELECTION EXPENDITURES						
101-191-702.000	SALARIES	9,000.00	0.00	0.00	9,000.00	0.00
101-191-714.000	FICA LOCAL SHARE	50.00	0.00	0.00	50.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	5,000.00	0.00	0.00	5,000.00	0.00
101-191-900.000	PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total Dept 191 - ELECTION EXPENDITURES						
		14,250.00	0.00	0.00	14,250.00	0.00
Dept 209 - ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,500.00	416.67	416.67	5,083.33	7.58
101-209-714.000	FICA LOCAL SHARE	400.00	31.87	31.87	368.13	7.97
101-209-726.000	SUPPLIES & POSTAGE	3,500.00	0.00	0.00	3,500.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	44,150.00	7,358.33	7,358.33	36,791.67	16.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,700.00	0.00	0.00	1,700.00	0.00
Total Dept 209 - ASSESSOR'S EXPENDITURES						
		58,250.00	7,806.87	7,806.87	50,443.13	13.40
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	41,508.00	3,192.92	3,192.92	38,315.08	7.69
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	21,164.00	1,470.76	1,470.76	19,693.24	6.95
101-215-714.000	FICA LOCAL SHARE	4,880.00	309.69	309.69	4,570.31	6.35
101-215-726.000	SUPPLIES & POSTAGE	700.00	45.15	45.15	654.85	6.45
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	2,215.00	2,215.00	85.00	96.30
101-215-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-215-874.000	RETIREMENT/PENSION	6,267.00	466.38	466.38	5,800.62	7.44
101-215-910.000	INSURANCE	12,500.00	0.00	0.00	12,500.00	0.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,700.00	0.00	0.00	1,700.00	0.00
Total Dept 215 - CLERK'S EXPENDITURES						
		92,019.00	7,699.90	7,699.90	84,319.10	8.37
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	746.00	48.00	48.00	698.00	6.43
101-247-714.000	FICA LOCAL SHARE	60.00	3.66	3.66	56.34	6.10
101-247-900.000	PUBLICATIONS	50.00	0.00	0.00	50.00	0.00
101-247-956.000	MISCELLANEOUS	160.00	0.00	0.00	160.00	0.00

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2019 NORMAL (ABNORMAL)	MONTH 07/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247 - BOARD OF REVIEW		1,016.00	51.66	51.66	964.34	5.08
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	1,935.30	1,935.30	23,223.70	7.69
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	2,166.08	2,166.08	25,992.92	7.69
101-253-714.000	FICA LOCAL SHARE	4,553.00	337.31	337.31	4,215.69	7.41
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	0.00	0.00	5,600.00	0.00
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	2,700.00	1,979.00	1,979.00	721.00	73.30
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,531.00	440.90	440.90	5,090.10	7.97
101-253-910.000	INSURANCE	4,000.00	307.70	307.70	3,692.30	7.69
101-253-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		76,302.00	7,166.29	7,166.29	69,135.71	9.39
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	58.17	58.17	2,141.83	2.64
101-265-851.000	CABLE INTERNET SERVICES	4,290.00	331.99	331.99	3,958.01	7.74
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	1,003.30	1,003.30	17,196.70	5.51
101-265-921.000	STREET LIGHTS	12,000.00	0.00	0.00	12,000.00	0.00
101-265-922.000	DTE GAS	3,800.00	0.00	0.00	3,800.00	0.00
101-265-923.000	SEWER TOWNSHIP HALL	720.00	0.00	0.00	720.00	0.00
101-265-930.000	REPAIRS & MAINT	20,000.00	459.95	459.95	19,540.05	2.30
101-265-970.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00
Total Dept 265 - TOWNHALL EXPENDITURES		95,210.00	1,853.41	1,853.41	93,356.59	1.95
Dept 410 - PLANNING & ZONING EXPENDITURES						
101-410-702.001	PLANNING & ZONING ASSISTANT	30,160.00	0.00	0.00	30,160.00	0.00
101-410-702.002	PLANNING & ZONING ADMINISTRATOR	65,000.00	4,346.16	4,346.16	60,653.84	6.69
101-410-705.000	PER DIEM PLANNING/ZBA	11,000.00	0.00	0.00	11,000.00	0.00
101-410-714.000	FICA LOCAL SHARE	8,530.00	332.48	332.48	8,197.52	3.90
101-410-726.000	SUPPLIES & POSTAGE	200.00	0.00	0.00	200.00	0.00
101-410-726.001	POSTAGE T & A	120.00	0.00	0.00	120.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-410-802.002	ATTORNEY SERVICES	10,500.00	0.00	0.00	10,500.00	0.00
101-410-802.003	ATTORNEY T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-803.000	PLANNER SERVICES	7,000.00	0.00	0.00	7,000.00	0.00
101-410-803.001	PLANNING CONSULTANT	12,500.00	0.00	0.00	12,500.00	0.00
101-410-803.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	3,000.00	0.00	0.00	3,000.00	0.00
101-410-803.006	STAFF REVIEW T & A	1,800.00	0.00	0.00	1,800.00	0.00
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	2,850.00	0.00	0.00	2,850.00	0.00
101-410-860.000	TRAVEL & MILEAGE	700.00	0.00	0.00	700.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,750.00	434.62	434.62	6,315.38	6.44
101-410-900.000	PUBLICATIONS	2,100.00	309.00	309.00	1,791.00	14.71
101-410-900.001	PUBLICATIONS T & A	1,000.00	0.00	0.00	1,000.00	0.00
101-410-910.000	INSURANCE	10,500.00	0.00	0.00	10,500.00	0.00
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	0.00	0.00	2,000.00	0.00
101-410-960.000	dues subscriptions	500.00	0.00	0.00	500.00	0.00

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 410 - PLANNING & ZONING EXPENDITURES		184,110.00	5,422.26	5,422.26	178,687.74	2.95
Dept 750 - MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	21,600.00	2,852.25	2,852.25	18,747.75	13.20
101-750-714.000	FICA LOCAL SHARE	1,750.00	218.20	218.20	1,531.80	12.47
101-750-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-750-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-750-930.000	REPAIRS & MAINT	40,615.00	79.95	79.95	40,535.05	0.20
101-750-930.001	PARK EQUIP MAINT	1,500.00	0.00	0.00	1,500.00	0.00
101-750-956.000	MISCELLANEOUS	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 750 - MAINT & PARKS EXPENDITURES		69,015.00	3,150.40	3,150.40	65,864.60	4.56
Dept 865 - INSURANCE						
101-865-910.000	INSURANCE	15,000.00	731.00	731.00	14,269.00	4.87
Total Dept 865 - INSURANCE		15,000.00	731.00	731.00	14,269.00	4.87
Dept 970 - CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	8,900.00	0.00	0.00	8,900.00	0.00
Total Dept 970 - CAPITAL IMPROVEMENTS		13,900.00	0.00	0.00	13,900.00	0.00
TOTAL EXPENDITURES		921,144.00	51,492.77	51,492.77	869,651.23	5.59
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		925,429.00	9,130.63	9,130.63	916,298.37	0.99
TOTAL EXPENDITURES		921,144.00	51,492.77	51,492.77	869,651.23	5.59
NET OF REVENUES & EXPENDITURES		4,285.00	(42,362.14)	(42,362.14)	46,647.14	988.61
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	780,566.00	0.00	0.00	780,566.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	115,273.00	0.00	0.00	115,273.00	0.00
Total Dept 000		895,839.00	0.00	0.00	895,839.00	0.00
TOTAL REVENUES		895,839.00	0.00	0.00	895,839.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	106,425.00	0.00	0.00	106,425.00	0.00
206-000-805.000	METRO FIRE CONTRACT	778,000.00	0.00	0.00	778,000.00	0.00

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2019 NORMAL (ABNORMAL)	MONTH 07/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<hr/>						
Fund 206 - FIRE FUND:						
Expenditures						
Total Dept 000		884,425.00	0.00	0.00	884,425.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES		884,425.00	0.00	0.00	884,425.00	0.00
<hr/>						
Fund 206 - FIRE FUND:						
TOTAL REVENUES		895,839.00	0.00	0.00	895,839.00	0.00
TOTAL EXPENDITURES		884,425.00	0.00	0.00	884,425.00	0.00
NET OF REVENUES & EXPENDITURES		11,414.00	0.00	0.00	11,414.00	0.00
<hr/>						
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	54,126.00	0.00	0.00	54,126.00	0.00
207-000-671.000	MISC REVENUES	18,300.00	0.00	0.00	18,300.00	0.00
207-000-699.000	TRANSFER IN	9,500.00	0.00	0.00	9,500.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Dept 000		81,926.00	0.00	0.00	81,926.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUES		81,926.00	0.00	0.00	81,926.00	0.00
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Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	0.00	0.00	81,000.00	0.00
207-000-956.000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Dept 000		81,800.00	0.00	0.00	81,800.00	0.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES		81,800.00	0.00	0.00	81,800.00	0.00
<hr/>						
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		81,926.00	0.00	0.00	81,926.00	0.00
TOTAL EXPENDITURES		81,800.00	0.00	0.00	81,800.00	0.00
NET OF REVENUES & EXPENDITURES		126.00	0.00	0.00	126.00	0.00
<hr/>						
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	5,400.00	1,400.30	1,400.30	3,999.70	25.93
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Dept 000		5,400.00	1,400.30	1,400.30	3,999.70	25.93
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUES		5,400.00	1,400.30	1,400.30	3,999.70	25.93
<hr/>						
Expenditures						
Dept 000						

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Expenditures						
208-000-930.005	SHORELINE REDEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 000		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		5,400.00	1,400.30	1,400.30	3,999.70	25.93
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,400.00	1,400.30	1,400.30	(0.30)	100.02
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	3,500.00	0.00	0.00	3,500.00	0.00
209-000-646.000	BURIAL FEE PAYMENTS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		8,500.00	0.00	0.00	8,500.00	0.00
TOTAL REVENUES		8,500.00	0.00	0.00	8,500.00	0.00
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	400.00	0.00	0.00	400.00	0.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
209-000-930.000	REPAIRS & MAINT	3,000.00	(371.04)	(371.04)	3,371.04	(12.37)
Total Dept 000		8,400.00	(371.04)	(371.04)	8,771.04	(4.42)
TOTAL EXPENDITURES		8,400.00	(371.04)	(371.04)	8,771.04	(4.42)
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		8,500.00	0.00	0.00	8,500.00	0.00
TOTAL EXPENDITURES		8,400.00	(371.04)	(371.04)	8,771.04	4.42
NET OF REVENUES & EXPENDITURES		100.00	371.04	371.04	(271.04)	371.04
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	12,500.00	0.00	0.00	12,500.00	0.00
212-000-665.000	INTEREST ON INVESTMENTS	3.10	0.30	0.30	2.80	9.68
Total Dept 000		12,503.10	0.30	0.30	12,502.80	0.00
TOTAL REVENUES		12,503.10	0.30	0.30	12,502.80	0.00

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2019 NORMAL (ABNORMAL)	MONTH 07/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 000		9,500.00	0.00	0.00	9,500.00	0.00
TOTAL EXPENDITURES		9,500.00	0.00	0.00	9,500.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		12,503.10	0.30	0.30	12,502.80	0.00
TOTAL EXPENDITURES		9,500.00	0.00	0.00	9,500.00	0.00
NET OF REVENUES & EXPENDITURES		3,003.10	0.30	0.30	3,002.80	0.01
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	260,779.00	0.00	0.00	260,779.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	600.00	163.98	163.98	436.02	27.33
225-000-671.000	MISC REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 000		263,379.00	163.98	163.98	263,215.02	0.06
TOTAL REVENUES		263,379.00	163.98	163.98	263,215.02	0.06
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,750.00	15,250.00	15,250.00	15,500.00	49.59
225-000-941.000	PDR PYMT TO LANDOWNERS	224,000.00	0.00	0.00	224,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	8,200.00	0.00	0.00	8,200.00	0.00
Total Dept 000		264,950.00	15,250.00	15,250.00	249,700.00	5.76
TOTAL EXPENDITURES		264,950.00	15,250.00	15,250.00	249,700.00	5.76
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		263,379.00	163.98	163.98	263,215.02	0.06
TOTAL EXPENDITURES		264,950.00	15,250.00	15,250.00	249,700.00	5.76
NET OF REVENUES & EXPENDITURES		(1,571.00)	(15,086.02)	(15,086.02)	13,515.02	960.28
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.23	0.23	(0.23)	100.00
Total Dept 000		0.00	0.23	0.23	(0.23)	100.00

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GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
TOTAL REVENUES		0.00	0.23	0.23	(0.23)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.23	0.23	(0.23)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.23	0.23	(0.23)	100.00
Fund 402 - BAYSIDE PARK CAPITAL FUND						
Revenues						
Dept 000						
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	2,500.00	0.00	0.00	2,500.00	0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 000		32,500.00	0.00	0.00	32,500.00	0.00
TOTAL REVENUES		32,500.00	0.00	0.00	32,500.00	0.00
Expenditures						
Dept 000						
402-000-803.003	ENGINEERING SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
402-000-930.002	PARKS & RECREATION EXPENDITURE	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		16,000.00	0.00	0.00	16,000.00	0.00
TOTAL EXPENDITURES		16,000.00	0.00	0.00	16,000.00	0.00
Fund 402 - BAYSIDE PARK CAPITAL FUND:						
TOTAL REVENUES		32,500.00	0.00	0.00	32,500.00	0.00
TOTAL EXPENDITURES		16,000.00	0.00	0.00	16,000.00	0.00
NET OF REVENUES & EXPENDITURES		16,500.00	0.00	0.00	16,500.00	0.00
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	902,640.00	0.00	0.00	902,640.00	0.00
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	21,500.00	0.00	0.00	21,500.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	2,600.00	373.46	373.46	2,226.54	14.36
Total Dept 000		929,240.00	373.46	373.46	928,866.54	0.04
TOTAL REVENUES		929,240.00	373.46	373.46	928,866.54	0.04
Expenditures						
Dept 000						

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2019 NORMAL (ABNORMAL)	MONTH 07/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Expenditures						
590-000-802.002	ATTORNEY SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	34,500.00	637.50	637.50	33,862.50	1.85
590-000-956.001	OPERATING & MAINT EXP	425,000.00	0.00	0.00	425,000.00	0.00
590-000-956.003	HOCH ROAD #697 EXP	1,200.00	0.00	0.00	1,200.00	0.00
590-000-995.001	INTEREST on BONDS	22,500.00	0.00	0.00	22,500.00	0.00
590-000-995.002	PRINCIPAL ON JOINT VENTURE	103,402.00	0.00	0.00	103,402.00	0.00
Total Dept 000		587,602.00	637.50	637.50	586,964.50	0.11
TOTAL EXPENDITURES		587,602.00	637.50	637.50	586,964.50	0.11
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		929,240.00	373.46	373.46	928,866.54	0.04
TOTAL EXPENDITURES		587,602.00	637.50	637.50	586,964.50	0.11
NET OF REVENUES & EXPENDITURES		341,638.00	(264.04)	(264.04)	341,902.04	0.08
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	14,749.00	0.00	0.00	14,749.00	0.00
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	0.00	0.00	14,749.00	0.00
TOTAL REVENUES		14,749.00	0.00	0.00	14,749.00	0.00
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	12,700.00	0.00	0.00	12,700.00	0.00
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	0.00	0.00	12,700.00	0.00
TOTAL EXPENDITURES		12,700.00	0.00	0.00	12,700.00	0.00
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	0.00	0.00	14,749.00	0.00
TOTAL EXPENDITURES		12,700.00	0.00	0.00	12,700.00	0.00
NET OF REVENUES & EXPENDITURES		2,049.00	0.00	0.00	2,049.00	0.00
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS &OVERPAYMENTS	0.00	(1.27)	(1.27)	1.27	100.00
Total Dept 000		0.00	(1.27)	(1.27)	1.27	100.00

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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2019 NORMAL (ABNORMAL)	MONTH 07/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
TOTAL EXPENDITURES		0.00	(1.27)	(1.27)	1.27	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(1.27)	(1.27)	1.27	100.00
NET OF REVENUES & EXPENDITURES		0.00	1.27	1.27	(1.27)	100.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	68,000.00	0.00	0.00	68,000.00	0.00
811-000-672.020	PREPAID ASSESSMENTS	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		74,000.00	0.00	0.00	74,000.00	0.00
TOTAL REVENUES		74,000.00	0.00	0.00	74,000.00	0.00
Expenditures						
Dept 000						
811-000-995.001	INTEREST on BONDS	17,000.00	0.00	0.00	17,000.00	0.00
811-000-997.000	DEBT PAYMENT TO COUNTY	55,000.00	0.00	0.00	55,000.00	0.00
Total Dept 000		72,000.00	0.00	0.00	72,000.00	0.00
TOTAL EXPENDITURES		72,000.00	0.00	0.00	72,000.00	0.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		74,000.00	0.00	0.00	74,000.00	0.00
TOTAL EXPENDITURES		72,000.00	0.00	0.00	72,000.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	0.00	0.00	2,000.00	0.00
TOTAL REVENUES - ALL FUNDS						
		3,243,465.10	11,068.90	11,068.90	3,232,396.20	0.34
TOTAL EXPENDITURES - ALL FUNDS						
		2,862,521.00	67,007.96	67,007.96	2,795,513.04	2.34
NET OF REVENUES & EXPENDITURES						
		380,944.10	(55,939.06)	(55,939.06)	436,883.16	14.68

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	763,522.95	670,794.02
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	298,898.49	298,949.26
101-000-005.000	1886-HIGH YIELD	157,484.98	157,505.04
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	43,331.38	43,331.38
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	108,542.59	108,542.59
101-000-084.402	DUE FROM 402 CAPITAL IMPROVEMENT	150,000.00	150,000.00
101-000-101.000	DUE FROM STATE OF MICHIGAN	65,416.00	65,416.00
Total Assets		1,587,396.39	1,494,738.29
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	49,146.67	11,924.00
101-000-231.000	DUE TO NATIONWIDE RETIREMENT	0.00	651.93
101-000-231.200	OTHER PAYROLL DEDUCTIONS	649.89	649.87
101-000-339.000	DEFERRED REVENUE	43,331.38	43,331.38
Total Liabilities		106,853.14	56,557.18
*** Fund Balance ***			
101-000-378.000	PA48 METRO FUND-RESTRICTED	94.00	94.00
101-000-378.001	PUBLIC BROADCAST EQUIP FUND-RESTRICTED	6,864.00	6,864.00
101-000-382.000	SELF FUND ACCTS (PAYABLE 6 MONTHS)-COM	388,125.00	388,125.00
101-000-382.003	SEPTAGE PLANT BOND BUYOUT-COMMITTED	102,924.74	102,924.74
101-000-382.004	TOWNSHIP HALL/COMMUNITY CTR-COMMITTED	30,000.00	30,000.00
101-000-382.005	GTTC ENGINEER PROJECT MNGT-COMMITTED	32,000.00	32,000.00
101-000-390.000	Fund Balance	863,378.90	863,378.90
Total Fund Balance		1,423,386.64	1,423,386.64
Beginning Fund Balance - 18-19			1,423,386.64
Net of Revenues VS Expenditures - 18-19			57,156.61
*18-19 End FB/19-20 Beg FB			1,480,543.25
Net of Revenues VS Expenditures - Current Year			(42,362.14)
Ending Fund Balance			1,438,181.11
Total Liabilities And Fund Balance			1,494,738.29

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Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	78,016.08	78,016.08
Total Assets		78,016.08	78,016.08
*** Liabilities ***			
206-000-202.000	ACCOUNTS PAYABLE	16,372.72	16,372.72
Total Liabilities		16,372.72	16,372.72
*** Fund Balance ***			
206-000-390.000	Fund Balance	55,686.66	55,686.66
Total Fund Balance		55,686.66	55,686.66
Beginning Fund Balance - 18-19			55,686.66
Net of Revenues VS Expenditures - 18-19			5,956.70
*18-19 End FB/19-20 Beg FB		61,643.36	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			61,643.36
Total Liabilities And Fund Balance			78,016.08

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Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	33,714.28	33,714.28
Total Assets		33,714.28	33,714.28
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	81,995.46	81,995.46
Total Fund Balance		81,995.46	81,995.46
Beginning Fund Balance - 18-19			81,995.46
Net of Revenues VS Expenditures - 18-19			(48,281.18)
*18-19 End FB/19-20 Beg FB		33,714.28	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			33,714.28
Total Liabilities And Fund Balance			33,714.28

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Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	14,258.62	15,658.92
Total Assets		14,258.62	15,658.92
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	15,416.06	15,416.06
Total Fund Balance		15,416.06	15,416.06
Beginning Fund Balance - 18-19			15,416.06
Net of Revenues VS Expenditures - 18-19			(1,157.44)
*18-19 End FB/19-20 Beg FB		14,258.62	
Net of Revenues VS Expenditures - Current Year			1,400.30
Ending Fund Balance			15,658.92
Total Liabilities And Fund Balance			15,658.92

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Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	16,093.53	16,093.53
Total Assets		16,093.53	16,093.53
*** Liabilities ***			
Total Liabilities		371.04	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	13,072.05	13,072.05
Total Fund Balance		13,072.05	13,072.05
Beginning Fund Balance - 18-19			13,072.05
Net of Revenues VS Expenditures - 18-19			2,650.44
*18-19 End FB/19-20 Beg FB		15,722.49	
Net of Revenues VS Expenditures - Current Year			371.04
Ending Fund Balance			16,093.53
Total Liabilities And Fund Balance			16,093.53

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Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	5,267.85	5,267.85
212-000-004.000	0650-MONEY MARKET	7,001.75	7,002.05
Total Assets		12,269.60	12,269.90
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	9,635.65	9,635.65
Total Fund Balance		9,635.65	9,635.65
Beginning Fund Balance - 18-19			9,635.65
Net of Revenues VS Expenditures - 18-19			2,633.95
*18-19 End FB/19-20 Beg FB		12,269.60	
Net of Revenues VS Expenditures - Current Year			0.30
Ending Fund Balance			12,269.90
Total Liabilities And Fund Balance			12,269.90

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Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	1,006,601.19	991,514.95
225-000-004.000	4319-MONEY MARKET	5,208.16	5,208.38
Total Assets		1,011,809.35	996,723.33
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	785,520.86	785,520.86
Total Fund Balance		785,520.86	785,520.86
Beginning Fund Balance - 18-19			785,520.86
Net of Revenues VS Expenditures - 18-19			226,288.49
*18-19 End FB/19-20 Beg FB			1,011,809.35
Net of Revenues VS Expenditures - Current Year			(15,086.02)
Ending Fund Balance			996,723.33
Total Liabilities And Fund Balance			996,723.33

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Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,384.40	1,384.63
Total Assets		1,384.40	1,384.63
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,381.93	1,381.93
Total Fund Balance		1,381.93	1,381.93
Beginning Fund Balance - 18-19			1,381.93
Net of Revenues VS Expenditures - 18-19			2.47
*18-19 End FB/19-20 Beg FB		1,384.40	
Net of Revenues VS Expenditures - Current Year			0.23
Ending Fund Balance			1,384.63
Total Liabilities And Fund Balance			1,384.63

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Fund 402 BAYSIDE PARK CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
402-000-001.000	CASH-CHECKING	141,498.69	140,838.69
402-000-078.000	DUE FROM THE STATE OF MI	30,000.00	30,000.00
Total Assets		171,498.69	170,838.69
*** Liabilities ***			
402-000-214.101	DUE TO GENERAL FUND	150,000.00	150,000.00
Total Liabilities		150,660.00	150,000.00
*** Fund Balance ***			
402-000-390.000	FUND BALANCE	100,000.67	100,000.67
Total Fund Balance		100,000.67	100,000.67
Beginning Fund Balance - 18-19			100,000.67
Net of Revenues VS Expenditures - 18-19			(79,161.98)
*18-19 End FB/19-20 Beg FB		20,838.69	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			20,838.69
Total Liabilities And Fund Balance			170,838.69

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Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,200,448.90	2,224,156.49
590-000-004.000	0651-MONEY MARKET	197,658.27	197,683.45
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(93,988.24)	(93,988.24)
590-000-154.000	SEWER SYSTEMS	12,770,463.07	12,770,463.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(6,118,476.24)	(6,118,476.24)
590-000-158.000	CONSTRUCTION IN PROGRESS	5,215.03	5,215.03
Total Assets		9,503,458.08	9,455,906.56
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	232,636.00	232,636.00
590-000-250.001	ACCR.INTEREST ON BONDS	3,196.00	3,196.00
590-000-250.100	Current portion of Bonds	103,478.00	103,478.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	29,526.00	29,526.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	3,550.00	3,550.00
Total Liabilities		419,673.48	372,386.00
*** Fund Balance ***			
590-000-382.000	OPERATION & MAINTENANCE	370,210.00	370,210.00
590-000-382.001	REPLACEMENT	246,807.00	246,807.00
590-000-382.002	IMPROVEMENT	509,150.00	509,150.00
590-000-390.000	Fund Balance	7,514,342.62	7,514,342.62
Total Fund Balance		8,640,509.62	8,640,509.62
Beginning Fund Balance - 18-19			8,640,509.62
Net of Revenues VS Expenditures - 18-19			443,274.98
*18-19 End FB/19-20 Beg FB		9,083,784.60	
Net of Revenues VS Expenditures - Current Year			(264.04)
Ending Fund Balance			9,083,520.56
Total Liabilities And Fund Balance			9,455,906.56

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Fund 591 WATER FUND- HOPE VILLAGE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
591-000-001.000	CASH-CHECKING	1,413.29	2,991.69
591-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
591-000-153.000	ACCUMULATED DEPRECIATION-WATER	(74,635.00)	(74,635.00)
Total Assets		106,359.54	105,356.69
*** Liabilities ***			
Total Liabilities		1,002.85	0.00
*** Fund Balance ***			
591-000-390.000	Fund Balance	103,866.98	103,866.98
Total Fund Balance		103,866.98	103,866.98
Beginning Fund Balance - 18-19			103,866.98
Net of Revenues VS Expenditures - 18-19			1,489.71
*18-19 End FB/19-20 Beg FB		105,356.69	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			105,356.69
Total Liabilities And Fund Balance			105,356.69

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Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	5,600.00	5,600.00
Total Assets		5,600.00	5,600.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	5,600.00	5,600.00
Total Liabilities		5,600.00	5,600.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 18-19			0.00
Net of Revenues VS Expenditures - 18-19			0.00
*18-19 End FB/19-20 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			5,600.00

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Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	8,525.06	20,189.62
Total Assets		8,525.06	20,189.62
*** Liabilities ***			
703-000-273.000	UNDISTRIBUTED TAX	8,887.62	20,550.91
Total Liabilities		8,887.62	20,550.91
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 18-19			0.00
Net of Revenues VS Expenditures - 18-19			(362.56)
*18-19 End FB/19-20 Beg FB		(362.56)	
Net of Revenues VS Expenditures - Current Year			1.27
Ending Fund Balance			(361.29)
Total Liabilities And Fund Balance			20,189.62

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Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	322,363.25	311,392.00
811-000-045.000	RECEIVABLE-CURRENT	695,882.25	695,882.25
Total Assets		1,018,245.50	1,007,274.25
*** Liabilities ***			
811-000-339.000	DEFERRED REVENUE	695,882.25	695,882.25
Total Liabilities		706,853.50	695,882.25
*** Fund Balance ***			
811-000-390.000	Fund Balance	308,297.26	308,297.26
Total Fund Balance		308,297.26	308,297.26
Beginning Fund Balance - 18-19			308,297.26
Net of Revenues VS Expenditures - 18-19			3,094.74
*18-19 End FB/19-20 Beg FB		311,392.00	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			311,392.00
Total Liabilities And Fund Balance			1,007,274.25

* Year Not Closed



ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 12th, 2019 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 pm

ROLL CALL: Members present: K. Wentzloff (Chair), S. Feringa (Vice Chair), M. Timmins, D. Rosa, D. VanHouten, D. White

Members excused: B. Balentine

Staff present: L. Wolf, Planning & Zoning Administrator, S. Winter, Planning Consultant Beckett & Raeder, V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT: Open at 7:00 pm

Brian Kelley, Acme Resident, commented on public comments in the minutes (Submitted written comments to be added to the packet)

Bob Garvey, 7490 Lautner, commented he was opposed to the Veliquette campground proposal

Edith Ziebart, 6981 Deepwater Pt. Rd., commented she was opposed to the Veliquette campground proposal

Limited Public Comment closed at 7:10 pm

B. APPROVAL OF AGENDA:

Motion by Timmins to approve the agenda as presented with the addition of Watershed Center's letter to G. 1. Correspondence supported by Rosa. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

1. RECEIVE AND FILE

- a. Township Board Draft Regular Meeting Minutes 07.02.19
- b. Parks & Trails Committee Draft Meeting Minutes -none/meeting cancelled

2. ACTION:

- a. Approve Draft Planning Commission Meeting Minutes 05.13.19
- b. Approve Draft Special Planning Commission Meeting Minutes 05.21.19
- c. Approve Draft Planning Commission Meeting Minutes 07.08.19

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

Brian Kelley requested to remove under 2. Action, a. Approve Draft Planning Commission Meeting Minutes 05.13.19 and b. Approve Draft Special Planning Commission Meeting Minutes 05.21.2019.

Motion by Feringa to approve the Consent Calendar with only under 1. Receive and File, a. and under 2. Action c., support by Timmins. Motion carried unanimously.

Brian Kelley would like to have included in the packet the restored summary of the public comments from Jim Heffner to the 05.13.2019 and his own to the 05.21.19 meetings.

G. CORRESPONDENCE:

1. Letter from Heather Smith, Grand Traverse Baykeeper, The Watershed Center, dated 08.12.19

Wentzloff read the letter with comments from the Watershed Center regarding the proposed Nels

Veliquette campground to have in the record. They have concerns on the setbacks and dog park being near the wetlands causing potential bacterial contamination.

H. PUBLIC HEARINGS: None

I. OLD BUSINESS: None

J. NEW BUSINESS:

1. Meeting minute procedures going forward

Wentzloff reviewed the process of public comment for the Planning Commission Meeting Minutes. The minutes will note the person's name, address and a brief summary to capture the sentiment of the comment and will not be a detailed account of oral comments. It was agreed correspondence needs to be received and added to the agenda, if it is emailed, or hand delivered to the Zoning Administrator/and or Planning Commission chair no later than 4:00 the day of the meeting. This is so the communication can be distributed to the Planning Commission with enough time for reviewing prior to the meeting.

2. Nels Veliquette: Preliminary review campground proposal

Nels Veliquette, Cherries R Us Inc., 6137 Quarterline Rd., Kewadin, explain he is proposing a 125-camp site, dog park, and picnic pavilion, located on 68 acres on the corner of Brackett and Lautner Roads in Acme which is in the A-1 district. He along with Doug Mansfield with Mansfield Land Use Consultants in Traverse City, presented a layout of the proposed campground and answered questions on the sewer, entrance into the campground, wetlands, landscape buffers and potential ownership of individual sites.

The intent at this meeting is for Mr. Veliquette to have the opportunity to gather feedback from the commissioners if the campground could be a potential use for the property.

3. PD 2019-01: Lormax Stern Pre-Application and Review of Qualifications

Winter informed an application was submitted from Daniel Stern of Lormax Stern Acme LLC, for a PD pre-application review on the site located at 6455 US 31 North (the former K-Mart property) which he has purchased. The PD request is to create a development of a variety of uses to include **restaurants, café's, public park** with connectivity to the TART trail system, retail business, indoor self-storage, and potential future fire station. Daniel Stern with Mike Baily from MTB Partners, showed a layout of their plan of the proposed property. Winter explained the planning review report was included in this packet and outlines the required standards for the project to qualify for a PD, along with corresponding analysis. The application as submitted does not satisfy all the items nor the minimum five of the nine objectives. Based on the findings of the review, the application does not meet the minimum criteria of qualifications for a complete PD application at this time.

After reviewing the PD and a discussion with the applicants, Winter suggested to have a separate meeting with them, himself, Wolf and Wentzloff to discuss possible uses for the property that would fit into the Township's Master Plan. Wentzloff suggested to Mr. Stern he should also contact TART trails to get their opinion on the public park.

4. 2019-07: Acme North Operating Provisioning Center Site Plan Review

Winter informed the Applicant is proposing to build a 4,544 sq. ft structure at 7053 E M-72, as a licensed medical marihuana provisioning center. The proposed use is allowed by right in the B-4: Material Processing and Warehousing District. The property is located at a shared driveway off M-72 that is also utilized by Tractor Supply Co. The proposed use is consistent with the intent and purpose of the zoning district as well as the future land use category. The **Planning Consultant's report is enclosed in the packet** and outlines the required standards for site plan review. David Cacioppo, PCS Services LLC, Woodhaven, MI, who is doing the construction was available for questions and confirming the conditions that needed to be met.

Motion by Timmins to approve Site Plan Review 2019-07 for the construction of a 4,544 square-foot medical marihuana provisioning center to be located at 7053 E M-72, Williamsburg, MI 49690, with the following conditions that shall be met:

1. Parking lot poles shall be limited to fifteen (15) feet in height, measured to the top of the luminaire
2. Wallpack lighting shall be limited to locations above exit/entry doors and loading doors
3. Parking lot lights and decorative gooseneck lighting on the façade be turned off outside the business hours of operation when no customers or staff are present.
4. Before issuing a land use permit:
 - a. The Applicant shall submit a bond, letter of credit, cash surety or certified check in the amount equal to the material and labor costs to install the plantings on the landscape plan, with the costs prepared by a professional landscaper; and
 - b. Submit a printed set of full-sized plans sealed by a licensed engineer, architect, or landscape architect and signed by the Applicant and Planning Commission Chair.
5. Remove the curve cut on the east side of the parking lot

Supported by Rosa. Motion carried unanimously.

4. Election of Officers

Wentzloff opened nominations for election of officers. Timmins nominated Wentzloff for Chair. Wentzloff accepted.

Roll Call Motion carried by Feringa, Rosa, VanHouten, White, Timmins. Wentzloff recused.

White nominated Feringa for Vice Chair. Feringa accepted.

Roll Call Motion carried by Wentzloff, Rosa, VanHouten, White, Timmins. Feringa recused.

White nominated Timmins for Secretary. Timmins accepted.

Roll Call Motion carried by Wentzloff, Feringa, Rosa, VanHouten, White. Timmins recused.

K. PUBLIC COMMENT & OTHER PC BUSINESS: Opened at 9:00 pm

Brian Kelley, Acme Resident, commented on the change of the meeting minutes.

Richard Rudlaff, TBRV Resort, voiced his concerns on the Veliquette campground.

Public Comment closed at 9:05 pm

1. **Planning & Zoning Administrator Report** – Wolf informed there is an administrative review project for storage of materials for an individual and requested an available date from Feringa and Wentzloff to communicate with the individuals.
2. **Township Board Report** – White reported the board will be discussing at the August meeting the Day Care Center and plans for the supervisor leaving.
3. **Parks & Trails Committee Report** – No report

ADJOURN: Motion to adjourn by Timmins, supported by VanHouten. Meeting adjourned at 9:09 pm



ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Rd., Williamsburg MI 49690
August 16, 2019 8:30 a.m.

ROLL CALL:**Committee:**

x	Heflin	x	Heffner	x	Jenema
x	Smith	x	Timmins	x	Wentzloff
x	Kushman	x	Lamott		
x	Wolf	x	Donn		

Advisory:**Staff:**

- A. PUBLIC COMMENT:** Open at 8:37 am
 Brian Kelley, Acme resident, felt there should be a screen of foliage behind Shell Station as a buffer to Bayside Park.
 Public Comment closed at 8:40 am
- B. APPROVAL OF AGENDA:** Motion by Timmins to approve the agenda and add to F. Old Business, 5. Garden Club, seconded by Wentzloff. Motion carries.
- C. INQUIRY AS TO CONFLICTS OF INTEREST:** None
- D. CORRESPONDENCE:** None
- E. ACTION:**
1. **Approve Draft Parks & Trails Minutes 06.21.19. Motion by Wentzloff to approve the minutes from 06.21.19, seconded by Heflin. Motion carries. Timmins recused, was absent for meeting.**
- F. OLD BUSINESS:**
1. **Trail Updates**
 - a. **Michigan Natural Resources Trust Fund Grant Walk Through & Presentation**
 Kushman stated the Natural Resources Trust Fund Board was at Shanty Creek in Bellaire and sent an invitation to the local applicants to do a presentation. Jenema said her and Wolf went and gave a presentation for the \$300,000 trust fund grant for the trails. They were one of eleven of the applicants being considered. The Natural Resource Trust Fund board asked how the maintenance of the trail will be funded. They told them it would be through endowments and the township's help. They liked the idea of the connectivity to other townships the trail would provide. She said the walk through with herself and Wolf that was done at Bayside Park went very well, they were happy to see what the grant had accomplished. Kushman added the engineering survey has been completed for the Acme connector trail and he is waiting to hear more on the progress by the end of September.
 - b. **Tribal 2% Grant Application** – Currently nothing to report.
 2. **Adoption Program Swing (Still waiting on ordering from Weeks on second swing)**
 3. **Park System Signage (Ryan to Get Bids)**
 Jenema said they are going to include the rules on the park sign.
 4. **Art In The Park – Locations & Committee Updates**
 Smith reported he had the first Art In the Park subcommittee meeting. The group decided to start off by focusing on the funding and finding donated sources. They will be having regular schedule meetings every second Friday of the month. A project fund will be set up for only Acme public art and when a donation is submitted, it will be made to Acme Township under the

5. Garden Clubs

Jenema informed there is a grant opportunity to receive funds from the Friendly Garden Club of Traverse City to go toward plants for the park. The Sweetwater Garden Club does the planting and caretaking on the flower beds in the Acme park. Timmins will be going to the next Sweetwater meeting to let them know about applying for the grant. The committee felt if the grant was received it could be used to place plants to make a screen by the Shell Station and to enhance a more welcoming look by the entrance near the bathhouse.

Motion by Wentzoff to apply for the grant to be used for plants as a screen between Bayside Park and the Shell Station, seconded by Timmins. Motion carried unanimously.

A cost estimate of types of plants and trees that can handle the runoff from the Shell Station will be worked on to include with the grant application.

Lamott informed the brown grass area in the park needed fertilizing and since he was not a commercial certified fertilizer it would need to be hired out. He said for him to send the application and take the exam it would be \$80. He was already prepared to take the exam. It was agreed by the committee to get it approved to pay for him to get certified.

G. NEW BUSINESS:

1. Eagle Scout Project(s)

Jenema stated at Woodland Acres there is overgrowth on the public beach pathways to access the water at Deepwater Pointe. The board discussed at their meeting the possibility of using the Eagle Scouts with adult supervision to help with marking eight-foot paths and laying three-feet of wood chips. A letter would be sent to the adjacent property owners to notify them in case there are any problems. The census of the Parks & Trails Committee was there should be a survey completed on the pathways and not guess on the boundaries. Issues to consider would be short-term renters using the access and invading private properties, the increase of parking it could create, cost of survey and woodchips the township would have to fund, who would do the upkeep on the paths, and the liability. It was suggested to have the scouts work on Deepwater Point Nature preserve instead.

Volunteer groups have asked if there are any projects in the township that need to be done. Jenema suggested to have a list put together for when they are approached by groups there is something in place for these requests.

2. Bayside Park Inventory & Maintenance

Jenema showed a map of the park indicating projects that still need to be completed. The section by the Shell Station, depression behind the bathhouse, retention spot by the entrance as a wetland plant area, bathhouse needs to be painted with repairs to the siding, overgrowth by the boundary fence line, raking and cleaning the beach area weekly. A lot of these tasks could be done by volunteers. There are still three benches available to adopt in the park. She suggested a way to prevent the erosion of sand coming into the grass areas, might be to build up the boulders as a barricade. Jenema would like to see something hiding the sprinkling system near the wetland area. It was discussed to either cover it with a fake boulder or surround it with plants that would conceal it. Wolf stated she received a call from a potential donor and wanted to know what could be suggested. The committee suggested playground equipment, a bench, swing bench, or donation toward a drinking fountain. A pricing report was previous completed on these items to give as an estimate for donations.

3. Information for Township Website: boat launches, memorial sites, maps, etc.

Wentzloff stated the township website is missing details on the boat launches and other information that should be on there to convey to the community. Wolf said she could update the information to the site. Jenema said they are working on land use permits and being able to pay online. Timmins said she would like to have on the website the pavilion rates and a way to reserve one. Smith suggested to put a calendar with dates the pavilions was available. Heffner

said there should be noted an area of the beach that you could swim with your dog.

4. East Bay Harbor Marina Request: clear brush/debris on neighboring Acme Township parcel 5655 US 31 North

Jenema informed East Bay Harbor wants to clear the brush/debris on the boundary line so the marina can be seen. Autumn Olive plants need to be removed near the break wall by their property that belongs to the township. Heflin said there is a protocol to be followed by the Network for Invasive Specials before removing any vegetation. Lamott will mark what needs to be removed with someone from the board to assist before this is done.

H. PUBLIC COMMENT: Opened at 10:38 am

Brian Kelley, Acme resident, commented on the Shell Station following the stormwater ordinance to not have contamination going on the park's property.

Closed at 10:40 am

ADJOURN: Motion by Timmins to adjourn, seconded by Heflin. Meeting adjourned at 10:40 am

08/27/2019 01:08 PM
User: CATHY DYE
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 08/15/2019 - 09/03/2019
Banks: CHASE, FARM, PARKS, SEWER

Prepaid

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/15/2019	CHAS	25402	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	327.00
08/15/2019	CHAS	25403	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	331.99
08/15/2019	CHAS	25404	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	686.41
08/15/2019	CHAS	25405	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE	101-101-726.000	189.40
		25405		SUPPLIES & POSTAGE	101-191-726.000	48.20
		25405		SUPPLIES & POSTAGE	101-209-726.000	15.15
		25405		SUPPLIES & POSTAGE	101-215-726.000	74.75
		25405		SUPPLIES & POSTAGE	101-253-726.000	72.50
						<hr/> 400.00
08/15/2019	CHAS	25406	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	431.96
08/15/2019	CHAS	25407	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	1,501.90
		25407		ASSESSOR'S EVALUATION SERVICES	101-209-803.004	234.90
		25407		ATTORNEY SERVICES	101-410-802.002	75.00
						<hr/> 1,811.80
08/15/2019	CHAS	25408	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	114.05
		25408		PUBLICATIONS-PLANNING & ZONING	101-410-900.000	197.25
						<hr/> 311.30
08/26/2019	CHAS	25409	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,679.17
08/26/2019	CHAS	25410	CHASE CARD SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	299.30
		25410		PUBLICATIONS	101-101-900.000	80.00
		25410		SUPPLIES & POSTAGE	101-191-726.000	74.19
		25410		SUPPLIES & POSTAGE	101-215-726.000	19.58
		25410		REPAIRS & MAINT	101-750-930.000	222.19
						<hr/> 695.26
08/26/2019	CHAS	25411	CINTAS	REPAIRS & MAINT	101-265-930.000	91.19
08/26/2019	CHAS	25412	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,038.36
08/26/2019	CHAS	25413	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	71.95
08/26/2019	CHAS	25414	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	21.00
08/26/2019	CHAS	25415	GRAND TRAVERSE COUNTY	COMMUNITY POLICING CONTRACT	207-000-802.000	20,653.25

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User: CATHY DYE
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/26/2019	CHAS	25416	GRAND TRAVERSE METRO ESA	REPAIRS & MAINT	101-265-930.000	1,029.00
08/26/2019	CHAS	25417	NATIONWIDE EMPLOYEE BENEFITS	INSURANCE	101-101-910.000	486.50
08/26/2019	CHAS	25418	NORTHWOODS PRINTER	SUPPLIES & POSTAGE	101-101-726.000	309.06
08/26/2019	CHAS	25419	PETTY CASH	PASSPORT FEES	101-000-465.000	3.75
		25419		POSTAGE FOR PASSPORTS	101-000-465.001	76.85
		25419		SUPPLIES & POSTAGE	101-101-726.000	23.92
		25419		REPAIRS & MAINT	101-750-930.000	15.20
						119.72
08/26/2019	CHAS	25420	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	2,006.52
08/26/2019	CHAS	25421	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
08/26/2019	SEWE	318	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	590-000-803.003	1,605.00
08/26/2019	SEWE	319	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	25,208.74
		319		HOCH ROAD #697 EXP	590-000-956.003	45.42
		319		OPERATING & MAINT EXP	591-550-956.001	791.93
						26,046.09
			TOTAL - ALL FUNDS	TOTAL OF 22 CHECKS		63,241.53

--- GL TOTALS ---

101-000-465.000	PASSPORT FEES	3.75
101-000-465.001	POSTAGE FOR PASSPORTS	76.85
101-101-726.000	SUPPLIES & POSTAGE	522.38
101-101-802.002	ATTORNEY SERVICES	1,501.90
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	3,394.82
101-101-900.000	PUBLICATIONS	194.05
101-101-910.000	INSURANCE	486.50
101-191-726.000	SUPPLIES & POSTAGE	122.39
101-209-726.000	SUPPLIES & POSTAGE	15.15
101-209-803.002	ASSESSING CONTRACT SERVICES	3,679.17
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	234.90
101-215-726.000	SUPPLIES & POSTAGE	94.33
101-253-726.000	SUPPLIES & POSTAGE	72.50
101-265-851.000	CABLE INTERNET SERVICES	331.99
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,110.31
101-265-921.000	STREET LIGHTS	686.41
101-265-930.000	REPAIRS & MAINT	1,468.19
101-410-802.002	ATTORNEY SERVICES	75.00

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Banks: CHASE, FARM, PARKS, SEWER

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-410-900.000				PUBLICATIONS		197.25
101-750-930.000				REPAIRS & MAINT		669.35
207-000-802.000				COMMUNITY POLICING CONTRACT		20,653.25
590-000-803.003				ENGINEERING SERVICES		1,605.00
590-000-956.001				OPERATING & MAINT EXP		25,208.74
590-000-956.003				HOCH ROAD #697 EXP		45.42
591-550-956.001				OPERATING & MAINT EXP		791.93
				TOTAL		63,241.53

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User: CATHY DYE
DB: ACME TOWNSHIP

INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP/
CHECK RUN DATES 09/03/2019 - 09/03/2019
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

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To Be
Approved

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/03/2019	AP	BAK SPECIALTY SALES REPAIRS & MAINT Vnd: 0000000890 Invoice: 20817 AUGUST	Invoice: 20817 AUGUST Ref#: 9614 (FLAGS) 101-750-930.000 101-000-202.000	128.00	128.00
		Expected Check Run: 09/03/2019		128.00	128.00
09/03/2019	AP	COBB'S PEST CONTROL REPAIRS & MAINT Vnd: COBB Invoice: 11965	Invoice: 11965 Ref#: 9638 (HORNET/WASP/BEE NEST REMOVAL - YUBA PARK) 101-750-930.000 101-000-202.000	115.00	115.00
		Expected Check Run: 09/03/2019		115.00	115.00
09/03/2019	AP	EXCEL OFFICE INTERIORS CAPITAL OUTLAY -TREASURER CAPITAL OUTLAY - CLERK Vnd: 0000005400 Invoice: 95023, 95024	Invoice: 95023, 95024 Ref#: 9630 (OFFICE FURNITURE FOR CLERK AND TREASUR 101-265-970.000 101-265-970.000 101-000-202.000	1,581.30 3,789.26	5,370.56
		Expected Check Run: 09/03/2019		5,370.56	5,370.56
09/03/2019	AP	GABRIDGE & COMPANY, PLC ACCOUNTING & AUDIT Vnd: GABR Invoice: 7328346	Invoice: 7328346 Ref#: 9637 (FINANCIAL STATEMENT AUDIT REPORT JUNE 30,) 101-101-801.000 101-000-202.000	5,150.00	5,150.00
		Expected Check Run: 09/03/2019		5,150.00	5,150.00
09/03/2019	AP	GRAND TRAVERSE CONSTRUCTION INC. REPAIRS & MAINT Vnd: GT CONSTRU Invoice: 8-19846-01	Invoice: 8-19846-01 Ref#: 9628 (DOOR REMOVAL AND REPLACEMENT (2)) 101-265-930.000 101-000-202.000	4,860.00	4,860.00
		Expected Check Run: 09/03/2019		4,860.00	4,860.00
09/03/2019	AP	GRD TRAV COUNTY ROAD COMM DEBT PAYMENT TO COUNTY INTEREST on BONDS Vnd: 0000007925 Invoice: 400019	Invoice: 400019 Ref#: 9627 (2015 BOND PAYMENT & INTEREST) 811-000-997.000 811-000-995.001 811-000-202.000	55,000.00 11,971.25	66,971.25
		Expected Check Run: 09/03/2019		66,971.25	66,971.25
09/03/2019	AP	INTEGRITY BUSINESS SOLUTIONS SUPPLIES & POSTAGE Vnd: 0000010300 Invoice: 1951835-0	Invoice: 1951835-0 Ref#: 9639 (BATTERIES, BINDER CLIPS, STAMP) 101-265-726.000 101-000-202.000	72.84	72.84
		Expected Check Run: 09/03/2019		72.84	72.84

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INVOICE JOURNAL PROOF REPORT FOR ACME TOWNSHIP
CHECK RUN DATES 09/03/2019 - 09/03/2019
PROOF ONLY - JOURNAL ENTRIES NOT CREATED

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Post Date	Journal	Description	GL Number	DR Amount	CR Amount
09/03/2019	AP	K & K REPAIRS & MAINT Vnd: K & K Invoice: S-31040	Invoice: S-31040 Ref#: 9629(WELL PRESSURE SWITCH ACME CEMETARY) 101-750-930.000 101-000-202.000	249.10	249.10
		Expected Check Run: 09/03/2019		249.10	249.10
09/03/2019	AP	MOLON EXCAVATING, INC REPAIRS & MAINT Vnd: MOLON Invoice: 3259	Invoice: 3259 Ref#: 9636(SAYLER PARK BOAT LAUNCH) 208-000-930.000 208-000-202.000	3,485.00	3,485.00
		Expected Check Run: 09/03/2019		3,485.00	3,485.00
				86,401.75	86,401.75
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		15,945.50
		ACCOUNTS PAYABLE	208-000-202.000		3,485.00
		ACCOUNTS PAYABLE	811-000-202.000		66,971.25
			TOTAL INCREASE IN PAYABLE:		86,401.75



GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET TIMELINE

Below is the timeline for approving Metro's 2020 Budget:

- | | |
|------------------------|--|
| June 25, 2019: | Begin discussion regarding 2020 Budget |
| July 1, 2019 | 2020 Budget Workshop with Metro Board |
| July 23, 2019 | Metro's Board to approve 2020 Budget |
| July 30, 2019 | Metro Budget to Township Offices |
| August, 2019: | Take Metro's 2020 Budget to Township Boards for approval |
| September, 2019 | Public Hearings and Final Approval by the Townships |
| Sept. 30, 2019: | Notify GT County of Townships millage rate for Metro! |



GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2020 Budget:

- 1) 4.58% increase in Townships **real** property taxable valuations.
(at 2.35 mills, this impact is approx \$181,608 of additional revenue from Townships in 2020).
- 2) The \$181,608 of additional revenue covers increases in the current General Fund operations budget for 2020. (except for PIF transfer).
- 3) Wages and Benefits
 - * COLA increase for all employees - 2.5% (est.)
 - * Step increases for newer firefighters
 - * Potentially hire 3 FT Firefighters last 6 months of year, *if needed*
- 4) Budgeted capital expenditures out of PIF are:
 - * Station 11 remodel and floor replacement - estimate at \$500,000
(Remodel options will be presented to the Board prior to project commencement)
 - * Purchase new Engine 1 - \$650,000 - debt payments over 7 yrs @ 2.99%
(this debt payment of \$103,400 replaces Engine 8 debt which is paid off in 11/2019)
 - * Purchase 3 new Admin vehicles (FPB) - \$100,000
- 5) Metro Board approved a millage of 2.45 mills.
The millage has been 2.35 for 5 years, since 2015.
- 6) Future issues not included in budget:
 - a. Purchase new Tanker in 2021 for \$350,000.
 - b. New Station 8 design and construction costs
 - c. Need to purchase a new tanker, heavy rescue and ladder truck within the next 7 years.
 - d. Training Tower



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY



WHY IS METRO ASKING FOR A MILLAGE INCREASE???

The following factors have contributed to or are expected to impact GT Metro's financial position over the next few years, thus resulting in the need to increase GT Metro's millage rate:

Millage Impact

2019 Millage Rate: 2.35

1) Metro has hired 6 new fulltime firefighters over the past 3 years (2017 to 2019)....the additional costs of these firefighters is approximately \$40,100 each.....which equates annually to 0.0227 mils/FF.....that totals an additional impact on Metro's budget of 0.1362 mils. 0.1362

2) Due to the decreasing availability of part-time firefighters, GT Metro is currently having difficulties filling shifts. As such, the 2020 Budget includes hiring 3 more fulltime firefighters half way thru the year. The full year impact if these firefighters are hired is 0.0681 mils. GT Metro will only hire these firefighters if it is determined necessary to fill shifts and in order to provide good service to our community. 0.0681

3) In March, 2019, the Metro Board approved a firefighter wage adjustment by increasing the new hire rate from \$11.74/hr to \$14.88/hr (27% increase)....which increased the wage for 56% of Metro's fulltime firefighters. The wage adjustment impacted Metro's millage by approximately 0.025 mils in 2019. This will only cause wages to increase more with impacts of COLA going forward. 0.025

4) By 2021, the incremental debt incurred by purchasing a new Fire Truck and Tanker results in an increase in debt payments of \$60,000 or 0.034 mils 0.034

Subtotal: 2.6133

5) Impact on New Station 8 financing: \$2.6 million over 30 years @ 3.5% - \$140,000 per year. 0.08

Less: Estimated revenue in excess of inflation due to increase in taxable values (0.073)

Projected Millage Rate: 2.620



GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET NET TAXABLE VALUE ALLOCATION

	2020
TOTAL BUDGETED EXPENDITURES:	\$ 4,616,021
LESS: OTHER REVENUE ITEMS:	\$ 296,000
NET EXPENDITURES TO BE ALLOC.	<u>\$ 4,320,021</u>
TOWNSHIP ASSESSED VALUES, net	<u>1,765,943,075</u>
Millage rate to breakeven	2.45
	170,055
	(reduce to get to 2.35 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.45 MILLS				
	2020 BUDGETED TWP REVENUE	2019 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	822,341	757,963	64,378	8.49%
EAST BAY	1,403,840	1,281,408	122,432	9.55%
GARFIELD	2,100,379	1,928,987	171,392	8.89%
TOTAL	4,326,560	3,968,358	358,202	9.03%

	2019 TAXABLE VALUE (net of personal prop)	2018 TAXABLE VALUE (net of personal prop)	DIFFERENCE	% CHANGE
ACME	335,649,487	322,537,567	13,111,920	4.07%
% of total	19.0%	19.1%		
EAST BAY	572,996,094	545,280,201	27,715,893	5.08%
% of total	32.4%	32.3%		
GARFIELD	857,297,494	820,845,716	36,451,778	4.44%
% of total	48.5%	48.6%		
TOTAL	1,765,943,075	1,688,663,484	77,279,591	4.58%

GTMESSA
2020 BUDGET - 2.45 Mils
BY COST CENTERS



****Budget to be approved by the Metro Board****

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
Fund: 206 - METRO FIRE					
TOTAL REVENUES	4,168,629	4,277,358	4,622,560	345,202	8.1%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	2,762,684	3,203,868	3,418,266	214,398	6.7%
Acct Class: 726 SUPPLIES	172,590	155,000	159,000	4,000	2.6%
Acct Class: 800 CONTRACTUAL SERVICES	149,165	141,555	147,555	6,000	4.2%
Acct Class: 900 OTHER SERVICES/CHARGES	521,518	560,000	561,000	1,000	0.2%
Acct Class: 970 CAPITAL OUTLAY	190,737	190,500	144,000	(46,500)	-24.4%
Acct Class: 990 DEBT SERVICE	100,016	99,858	-	(99,858)	-100.0%
Acct Class: OTHER	50,000	35,200	186,200	151,000	429.0%
TOTAL EXPENDITURES	3,946,710	4,385,981	4,616,021	230,040	5.2%
NET REVENUE/EXPENDITURES	221,919	(108,623)	6,539	115,162	-106.0%
Fund Balance	1,671,079	1,892,998	1,384,375		
2019 FB transfer to PIF - proposed		(400,000)			
Net Fund Balance	1,892,998	1,384,375	1,390,914		

GTMESSA
2020 BUDGET - 2.45 Mils
BY COST CENTERS



****Budget to be approved by the Metro Board****

	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
GRAND TRAVERSE METRO FIRE					

PUBLIC IMPROVEMENT FUND

TOTAL REVENUES

\$ 551,420	\$ 26,000	\$ 827,000	801,000	3081%
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EXPENDITURES

Acct. Class: 970 CAPITAL OUTLAY

\$ 566,022	\$ 45,000	\$ 1,250,000	1,205,000	\$ 27
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Acct. Class: 990 DEBT SERVICE

\$ 22,267	\$ 98,315	\$ 140,768	42,453	0.00%
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Acct Class: 992 CONTINGENCY

\$ -	\$ 5,000	\$ 5,000	-	\$ -
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TOTAL EXPENDITURES

\$ 588,289	\$ 148,315	\$ 1,395,768	1,247,453	\$ 8
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EXPENDITURES OVER REVENUES

\$ (36,869)	\$ (122,315)	\$ (568,768)	(446,453)	365%
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Fund Balance

\$ 384,830	\$ 347,961	\$ 625,646	277,685	80%
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2019 FB transfer to PIF - proposed

	\$ 400,000			
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Net Fund Balance

\$ 347,961	\$ 625,646	\$ 56,878	(568,768)	-91%
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GRAND TRAVERSE METRO FIRE DEPARTMENT

2020 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2020	
GRAND TRAVERSE METRO FIRE	2018	2019	June, 2019	2019	BUDGET	Explanations
Fund: 206 - METRO FIRE						
Revenues						
600.001 Acme Township - Cont.	723,015	757,963	757,963	100.0%	822,341	2.45 Mills
600.002 East Bay Twp. Contr	1,219,716	1,281,408	1,281,408	100.0%	1,403,840	2.45 Mills
600.003 Garfield Charter Twp.	1,852,139	1,928,987	1,928,987	100.0%	2,100,379	2.45 Mills
664.000 Earned Interest	38,471	25,000	22,404	89.6%	25,000	
667.100 Township FF/EMS	97,847	100,000	36,839	36.8%	100,000	
668.500 Cost Recovery Revenue	55,664	60,000	6,590	11.0%	60,000	
668.700 Public Education Receipts	9,034	0	635	#DIV/0!	0	
669.000 Plan Reviews	60,810	66,000	32,181	48.8%	66,000	
669.001 Refunds and Donations	43,145	30,000	16,684	55.6%	30,000	
669.002 Sale of Surplus Equipment	12,308	5,000	7,576	151.5%	5,000	
669.006 Misc. Grant Receipts	56,480	23,000	0	0.0%	10,000	
TOTAL REVENUES	4,168,629	4,277,358	4,091,267	95.6%	4,622,560	
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	1,529,737	1,694,963	830,838	49.0%	1,978,149	FF and staff wage adjustments
702.001 Longevity	27,177	27,750	0	0.0%	36,900	full year 2 new FF's; 3 new FF 6 mths
703.000 Metro Firefighters Response	26,249	50,000	7,068	14.1%	30,000	
703.001 Metro Fire Officers Salaries	12,800	16,000	6,000	37.5%	16,000	
703.200 Metro FF Wages - part-time	355,689	442,700	142,384	32.2%	321,100	Less PT FF's filling shifts
703.300 Part-time Administrative	12,337	20,000	0	0.0%	10,000	
705.000 Personal Day Payout	32,900	34,250	3,342	9.8%	39,250	
715.000 FICA/Medicare	54,435	71,049	24,768	34.9%	63,832	
716.000 Health/Dental/Optical Ins.	395,368	491,000	261,245	53.2%	519,500	Consider 10% incr. in rates
716.003 Life Ins./LTD/STD	17,368	21,500	14,377	66.9%	31,600	
717.001 AD&D Insurance	8,135	12,000	8,622	71.9%	10,000	
718.000 Retirement	229,623	254,574	119,099	46.8%	294,435	
719.000 Workers Comp. Insurance	60,866	68,082	60,562	89.0%	67,500	
TOTAL PERSONNEL SERVICES	2,762,684	3,203,868	1,478,305	46.1%	3,418,266	
	66.3%	74.9%			73.95%	(labor % of revenue)
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	12,444	11,000	4,385	39.9%	12,000	
729.000 Printing and Binding	4,858	5,000	2,689	53.8%	5,000	
730.000 Postage and Freight	2,123	2,500	1,023	40.9%	2,500	
743.000 Other Supplies	22,756	30,000	5,250	17.5%	30,000	
745.000 Uniforms and Accessories	16,967	22,500	13,492	60.0%	22,500	
745.002 Fire Gear	55,896	30,000	19,376	64.6%	30,000	
748.000 Fuel, Oil, Grease	40,536	42,000	16,654	39.7%	42,000	
760.000 Medical Supplies	17,010	12,000	8,699	72.5%	15,000	
TOTAL SUPPLIES	172,590	155,000	71,568	46.2%	159,000	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	22,745	18,000	5,948	33.0%	18,000	
810.000 Subscriptions	3,423	7,500	2,320	30.9%	7,500	
810.001 Dues	8,365	7,500	3,858	51.4%	8,500	
818.000 Contract Services	51,569	45,000	28,307	62.9%	50,000	
830.000 Fire Hydrant Rental	21,240	21,555	0	0.0%	21,555	
850.001 Telephone	41,823	42,000	20,139	48.0%	42,000	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2020 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2020	
GRAND TRAVERSE METRO FIRE	2018	2019	June, 2019	2019	BUDGET	Explanations
TOTAL CONTRACTUAL SERVICES	149,165	141,555	60,572	42.8%	147,555	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	57,479	62,000	57,588	92.9%	61,000	
920.000 Heat Utilities	30,191	28,000	17,517	62.6%	30,000	
921.000 Electric Utilities	46,344	45,000	21,768	48.4%	47,000	
923.000 Sewer and Water Utilities	14,528	17,000	5,981	35.2%	17,000	
924.000 Waste Disposal	1,200	2,000	620	31.0%	2,000	
930.000 Bldg. Repair and Maintenance	75,288	65,000	28,762	44.2%	70,000	
932.000 Equipment Repair & Maint.	22,087	20,000	6,663	33.3%	25,000	
932.001 Radio/Pager Repair and Maint	1,888	2,000	231	11.6%	0	
932.100 SCBA Repair/Maintenance	88	5,000	0	0.0%	5,000	
934.000 Vehicle R&M - labor	54,953	65,000	35,117	54.0%	65,000	
934.100 Vehicle R&M - parts	56,900	51,000	26,984	52.9%	51,000	
934.500 Special Ops Equipment	1,020	5,000	133	2.7%	3,000	
935.000 Ground Care and Maintenance	35,625	38,000	29,427	77.4%	38,000	
955.000 Employee Physicals & Wellne	31,664	40,000	19,836	49.6%	40,000	
956.000 Employee Train. and Develop.	48,562	70,000	25,914	37.0%	62,000	
956.001 Computer Support	43,701	45,000	29,251	65.0%	45,000	
TOTAL OTHER SERVICES AND CH	521,518	560,000	305,792	54.6%	561,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	50,335	46,000	5,791	12.6%	50,000	
977.000 Machinery and Equipment	128,092	132,500	37,480	28.3%	82,000	
978.000 Vehicles Acquisition	0	0	0	#DIV/0!	0	
980.000 Office Equipment	1,131	0	0	#DIV/0!	0	
980.100 Computer Replacement	11,179	12,000	8,524	71.0%	12,000	
TOTAL CAPITAL OUTLAY	190,737	190,500	51,795	27.2%	144,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	50,000	25,000	0	0.0%	176,000	pay for debt in PIF
990.000 Debt Payment	98,430	99,059	49,451	49.9%	0	
990.005 Interest Expense	1,586	799	277	34.7%	0	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	150,016	135,058	49,728	36.8%	186,200	
TOTAL EXPENDITURES	3,946,710	4,385,981	2,017,760	46.0%	4,616,021	
NET REVENUE/EXPENDITURES	221,919	(108,623)	2,073,507		\$ 6,539	
Fund Balance	1,671,079	1,892,998			1,384,375	
2019 FB transfer to PIF - proposed		(400,000)				
Net Fund Balance	\$ 1,892,998	\$ 1,384,375			\$ 1,390,914	

Maintain Fund Balance = to 4 months expenses:	\$ 1,453,660		\$ 1,480,007	3 months = \$1,123,000
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GRAND TRAVERSE METRO FIRE DEPARTMENT

2020 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2020	
GRAND TRAVERSE METRO FIRE	2018	2019	June, 2019	2019	BUDGET	Explanations
PUBLIC IMPROVEMENT FUND						
664.000 Earned Interest	1,420	1,000	765	76.5%	1,000	
675.000 Debt Proceeds	500,000	0	0	#DIV/0!	650,000	650,000 Truck
699.100 Transfer In - Fund Balance	50,000	25,000	0	0.0%	176,000	pay for debt in PIF
TOTAL REVENUES	551,420	26,000	765	2.9%	827,000	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	0	0	#DIV/0!	500,000	Station 11 Remodel - estimate
977.000 Machinery and Equipment	0	0	0	#DIV/0!	0	
978.000 Vehicles Acquisition	566,022	45,000	41,133	91.4%	750,000	3 new FPB Vehicles - \$100,000
TOTAL CAPITAL OUTLAY	566,022	45,000	41,133	91.4%	1,250,000	New Engine - \$650,000
Acct Class: OTHER						
990.000 Debt Payment	19,604	86,685	39,510	45.6%	123,185	Debt for Engine 11 - 2018 and
990.005 Interest Expense	2,663	11,630	5,024	43.2%	17,583	new Engine in 2019.
992.000 Contingency	0	5,000	0	0.0%	5,000	
TOTAL DEBT SERVICE & OTHER	22,267	103,315	44,534	43.1%	145,768	
TOTAL EXPENDITURES	588,289	148,315	85,667	57.8%	1,395,768	
EXPENDITURES OVER REVENUE	-36,869	-122,315	-84,902	69.4%	-568,768	
Fund Balance	384,830	347,961	-		625,646	
2019 FB transfer to PIF - proposed		400,000				
Net Fund Balance	347,961	625,646			\$ 56,878	



**GT METRO FIRE DEPARTMENT
PROJECTED DEBT OBLIGATIONS THRU 2029
2020 BUDGET**



YEAR	DESCRIPTION ITEM	AMOUNT	Budget 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
2019	Admin Replacement Vehicles 5 yrs @ 4.38%	Principal Interest	-	40,000	40,000	-	-	35,000	35,000	40,000	40,000	40,000
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 0.0%	Principal Interest Total	33,333 33,333 33,333	33,333 33,333 33,333	33,333 33,333 33,333	33,333 33,333 33,333	25,002 25,002 25,002					
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 3.55	Principal Interest Total	47,752 7,983 55,735	49,470 6,265 55,735	51,250 4,485 55,735	53,083 2,641 55,734	41,070 731 41,801					
2020	Engine 7 yrs @ 2.99%	Principal Interest Total	42,100 9,600 51,700	103,400 103,400 103,400	103,400 103,400 103,400	103,400 103,400 103,400	103,400 103,400 103,400	103,400 103,400 103,400	103,400 103,400 103,400	51,700		
2021	New Tanker 7 yrs at 2.99%	Principal Interest Total	- - -	56,000 56,000 56,000	56,000 56,000 56,000	56,000 56,000 56,000	56,000 56,000 56,000	56,000 56,000 56,000	56,000 56,000 56,000	56,000		
2021	New Station 8 30 yrs at 3.5%	Principal Interest Total	- - -	140,400 140,400 140,400	140,400 140,400 140,400	140,400 140,400 140,400	140,400 140,400 140,400	140,400 140,400 140,400	140,400 140,400 140,400	140,400 140,400 140,400	140,400 140,400 140,400	140,400
2023	Heavy Rescue 6 yrs @ 4%	Principal Interest Total	- - -	- - -	- - -	113,000 113,000 113,000	113,000 113,000 113,000	113,000 113,000 113,000	113,000 113,000 113,000	113,000 113,000 113,000	113,000 113,000 113,000	113,000
2025	Ladder Truck 6 yrs @ 4%	Principal Interest Total	- - -	- - -	- - -	- - -	- - -	170,000 170,000 170,000	170,000 170,000 170,000	170,000 170,000 170,000	170,000 170,000 170,000	170,000
2027	New Tanker 6 yrs @ 4%	Principal Interest Total	- - -	- - -	- - -	- - -	- - -	- - -	- - -	76,000 76,000 76,000	76,000 76,000 76,000	76,000
2029	New Tanker 6 yrs @ 4%	Principal Interest Total	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -	76,000
2020-2029	Capital Fund -	Principal Interest Total	240,768 100,000 123,185 17,583 240,768	428,868 40,000 382,603 6,265 428,868	428,868 40,000 384,383 4,485 428,868	501,867 - 499,226 2,641 501,867	479,603 - 478,872 731 479,603	617,800 35,000 582,800 - 617,800	617,800 35,000 582,800 - 617,800	647,100 40,000 607,100 - 647,100	539,400 40,000 499,400 - 539,400	502,400 40,000 462,400 - 502,400
	Mills: (2% increase in taxable value 2020-2029)		0.1363	0.2381	0.2334	0.2678	0.2509	0.3169	0.3106	0.3190	0.2807	0.2381
			1,785,943,075	1,801,261,937	1,837,287,175	1,874,032,919	1,911,513,577	1,949,743,646	1,988,738,726	2,028,513,500	2,069,093,770	2,110,465,446
												0.2572

Ave. Millage over 10 yrs.

2020Bud Capital.xlsx
7/24/2019

GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2020 Budget - VEHICLES



ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
VEHICLES:														
2010	Ford Expedition - Chief (701)	Admin	51,855											
2008	GMC Yukon (702)	Admin	48,372			40,000	40,000							
2007	GMC Sierra Truck Fire Marshall (703)	Admin	29,619		40,000									
2006	2006 Chevy Colorado Truck (735)	Admin	19,429		30,000									
2007	GMC Sierra Pickup - FPB 760	Admin	29,619		30,000									
2009	Chevy Sub Lt1 - PubEd	Admin	34,658							35,000				
2016	Ford Escape - 738	Admin	24,764								35,000			
2001	Chevrolet Suburban (Squad 14)	Station 12	33,411		100,000	40,000	40,000			35,000	35,000			
Admin Vehicle Replacement Fund														
2007	American LaFrance - Engine 1	Station 1	462,796		\$650,000									
2007	Pierce Ladder (Truck 1)	Station 1	648,172							900,000				
2015	Ford Pick-up - Squad 1	Station 1	55,522							60,000				
2008	Sterling Tanker - T1	Station 1	187,942									400,000		
1998	Rescue - Freightliner (R1)	Station 1	170,628											
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951											
2011	ORV Trailer Kelley	Station 1	2,186											
2012	RTV - Kubota RTV900	Station 1	11,295											
2015	MTI - Special Ops Trailer	Station 1	12,128											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162											
Station 8														
2013	Rosenbauer - Engine 8	Station 8	600,022											
2001	Tanker - Freightliner (T8)	Station 8	162,350											400,000
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600											
2019	Kubota -	Station 8	13,711	15,000										
2018	Squad 8	Station 8	48,770										60,000	
Station 9														
1993	Pierce - Engine 9	Station 9	45,000											
2001	Tanker - Freightliner (T9)	Station 9	124,406											
1988	Pierce Dash - E13 (dispose in future)	Station 9	143,558											
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600				60,000							
1993	Water Supply-Ford 1 ton (GWS)	Station 9	17,704											
2001	Wildfire - Ford (Brush 9)	Station 9	26,933											
2006	Skidoo Expedition - sled 2	Station 9	6,023											
2019	Kubota	Station 9	13,711	15,000										
Station 11														
2018	Pierce Impel - Engine 11	Station 11	517,252											
2016	Ford - Squad 11	Station 11	48,300								60,000			
1983	Ford - Tanker 11	Station 11	22,709			350,000								
1999	Ford DRW - Rescue 11	Station 11	55,000						150,000					
1991	SIM 1 tractor - Freightliner	Station 11	15,000											
2008	SIM 2 Playmor Simulator	Station 11	130,000											
2019	Kubota	Station 11	13,711	15,000										

2020Buy Capital.xlsx
7/24/2019

GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2019 Budget - BUILDINGS & Other



ACQUIRE DATE	DESCRIPTION	LOCATION	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	12 New SCBA's	Various								\$75,000	\$75,000	\$75,000	\$0
	Asphalt/Parking Lot repairs	Various	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1998	Administration Building												
	Training Tower								600,000				
	Generator	Admin			40,000								
	New Roof	Admin				52,000							
2008	Station 1												
	Breathing Air Compressor - Cascade	Sta 1				40,000							
	Station 8												
	New Station	Sta 8			\$2,600,000								
	Station 9												
	New Roof	Sta 9								40,000			
	Station 11												
	Floor Improvement/Remodel	Sta 11		500,000									
2011	Station 12												
	Asphalt turn around	Sta 12			\$ 40,000								
	Total Building Improvements:		\$ 15,000	\$ 515,000	\$ 2,695,000	\$ 107,000	\$ 15,000	\$ 15,000	\$ 615,000	\$ 130,000	\$ 90,000	\$ 90,000	\$ 15,000

GRAND TRAVERSE METRO FIRE DEPARTMENT CAPITAL PROJECTIONS - Admin Vehicles next 3 years 2020 Budget - VEHICLES



ACQUIRE DATE	DESCRIPTION	Mileage	Maintenance Costs last 3 years	Actual Cost	2020	2021	2022
VEHICLES:							
2010	Ford Expedition - Chief (701)	120,975	\$ 3,113	51,855	1	2	3
2008	GMC Yukon (702)	151,719	\$ 8,460	48,372		40,000	
2007	GMC Sierra Truck FPB/Fire Marshall (703)	91,000	\$ 4,348	29,619	40,000		
2006	2006 Chevy Colorado Truck (735)	77,647	\$ 4,595	19,429	30,000		
2007	GMC Sierra Pickup - FPB 760	113,538	\$ 6,773	29,619	30,000		
2001	Chevrolet Suburban (Squad 14)	179,400	\$ 1,420				

Issues:

2010	Expedition	Showing wear and tear.	purchase in 2022
2008	Yukon	Air leak passenger side due to accident; tires & brakes need to be replaced; Seats showing wear and tear.	purchase in 2021
2007	GMC Sierra	14,000 to repair rust; burns oil;	will become Squad 14 - pool car
2006	Colorado	Pieces of bondo falling; in a previous accident	Junk.....will sell as is - approx. \$2000
2007	GMC Sierra	Oil leaks.....unable to find problem; \$14,000 to fix rust; Engine backfires;	Will move to Station 9 and become Squad 9
2001	Suburban	Lots of rust; not reliable or used much.	Junk.....will sell as is. Approx. \$1000

2020 BUDGET RESOLUTION FOR
GRAND TRAVERSE METRO EMERGENCY SERVICES
AUTHORITY

Acme Township Board of Trustees

RESOLUTION 2019-_____

COUNTY OF GRAND TRAVERSE, MICHIGAN

September 3, 2019

Minutes of a regular meeting of the Acme Township Board _____, held on the _____ day of _____, 2019, at _____ o'clock pm. on a motion made by _____ and Seconded by _____ The following resolution was approved:

PRESENT: _____

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of 1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township in the following manner:

"The total taxable value of ad valorem real property taxes of all Incorporating Townships shall be determined for the current year ("annual district taxable value") and a millage rate shall be determined ("uniform millage rate") by utilizing the annual district taxable value as if it were the taxable basis for funding the proposed annual budgets of the authority."

WHEREAS, Article XV of the Articles of Incorporation also states that:

"Each Incorporating Township shall be allocated its representative share of contribution by applying the uniform millage rate as determined on all ad valorem real property tax base of that Incorporating Township. The calculation is as follows:

$$\frac{\text{Proposed Budget}}{\text{Annual District Taxable Value}} = \text{"Uniform Millage Rate"}$$

WHEREAS, the "Uniform Millage Rate" for Metro's 2020 Budget is calculated to be 2.45 mills.

NOW, THEREFORE,

BE IT RESOLVED that the Acme Township Board hereby commits to fund Metro's 2020 Budget year with a financial contribution equal to 2.45 mills times the Townships ad valorem real property tax value, which equates to \$822,341.00

BE IT FURTHER RESOLVED, that the Township agrees to distribute all of this revenue to Metro by May 15, 2020.

BE IT FURTHER RESOLVED, that the Township can fund Metro's 2020 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

It is further resolved that **2.85** mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (**0.075 mills**) and fire protection (**2.45 mills** MESA), ambulance of (**.325 mills**) purposes in accordance with the budget hereby adopted.

Ayes: _____

Nays: _____

Absent and Excused: _____

CERTIFICATE

I, Cathy Dyer, the duly elected and acting Clerk of the Township of Acme, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of Acme, adopted during a meeting of the Township of Acme Township Board, Grand Traverse County, Michigan held on September 3, 2019 at which meeting seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: _____

Clerk, Township of _____

Grand Traverse County, Michigan



Planning and Zoning Staff Report

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Lindsey Wolf, Planning & Zoning Administrator
CC: Jeff Jocks, Legal Counsel
Date: August 28, 2019
Re: September 3, 2019 Acme Township Medical Marihuana Licensing Ordinance #2017-02
Amendment Number: 2019-04
Attachments: 10 pages

After a thorough review of the Acme Township Medical Marihuana Licensing Ordinance and a discussion with legal counsel it was determined that the current ordinance requires a few minor amendments:

Section 13. Licensing Procedures

2. Regular Licensing Procedure - The dates have been changed to accommodate staff review and not negatively impact the applicant during the application process. Additional language was added to item *j* in this section for clarification.

History: *Approved October 3, 2017; Amended November 14, 2017; Effective December 16, 2017*

A redline version of the text language has been included for review (proposed amendments can be found on pages 7 & 8).

Suggested Motion for consideration:

Motion to adopt police power ordinance amendment #2019-04 to the: Acme Township Medical Marihuana Licensing Ordinance as presented.

**TOWNSHIP OF ACME
GRAND TRAVERSE COUTNY, MICHIGAN**

**ACME TOWNSHIP MEDICAL MARIHUANA LICENSING ORDINANCE
2017-02
Amendment 2019-04**

(Approved October 3, 2017; Amended November 14, 2017; Effective December 16, 2017)

1. Title

This ordinance shall be known and cited as the Acme Township Medical Marihuana Licensing Ordinance.

2. Purpose

The purpose of this ordinance is to regulate and license the conduct of activity pursuant to the Michigan Medical Marihuana Act, Public Act 1 of 2008 as amended, the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 as amended, and the Marihuana Tracking Act, Public Act 282 of 2016 as amended (the Acts) in order to:

- A) Protect the health, safety, and welfare of the general public.
- B) Establish a set of rules and regulations which are fair and equitable for those interested in establishing Medical Marihuana Facilities in compliance with the Acts:
- C) Provide reasonable regulation pursuant to the Acme Township general police power granted to townships by the Michigan Constitution of 1963 and the Township Ordinances Act, MCL 41.181 *et seq.*

Acme Township does not intend that registration and regulation under this ordinance be constructed as a finding that such businesses and activities are legal under federal law. By requiring registration and compliance with requirements as provided in this ordinance, Acme Township intends to protect, to the extent possible, the public health, safety and welfare of the residents of and visitors to Acme Township from harm that may result from the activities of persons who unilaterally or on the advice of their own attorney determine that they may legally operate a business involved in the cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of medical marihuana.

Nothing in this ordinance is intended to grant, nor shall it be construed as granting, immunity from criminal prosecution, for cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of medical marihuana not in strict compliance with the Acts.

This ordinance permits authorization for certain activities based on the Acts. Nothing in this ordinance shall be construed as allowing persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of medical marihuana not in strict accordance with the express authorization of the Acts and this ordinance; and, nothing in this ordinance shall be construed to undermine or provide immunity from federal law as it may be enforced by the federal or state government relative to the cultivation, possession, use, manufacture, distribution, distribution, transport, processing or dispensing of marihuana. Thus, the authorization of activity, and the

approval of a license under this ordinance shall not have the effect of superseding or nullifying federal law applicable to the cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of marihuana, and all applicants and grantees of licenses are on notice that they may be subject to prosecution and civil penalty, including forfeiture of property.

3. Legal Basis

This ordinance is enacted pursuant to the statutory authority granted by MCL 41.181 *et seq* authorizing the Acme Township to adopt licensing ordinances and regulations to secure the public health, safety and general welfare.

4. Definitions

For purposes of this ordinance, terms and words defined by the Acts shall have the same meaning as provided those Acts. Additionally, certain terms and words used herein shall have the following meaning:

- A) **Act** means the Michigan Medical Marihuana Act, Public Act 1 of 2008 as amended, the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016, and the Marihuana Tracking Act, Public Act 282 of 2016, and all related Michigan Administrative Rules, as amended.
- B) **Applicant** means a person who applies for a license under this ordinance and includes all officers, directors, and managerial employees of the applicant and all persons who hold any direct or indirect ownership interest in the applicant.
- C) **Licensee** means a person holding a license from Acme Township under this ordinance and also holding a state operating license.
- D) **Medical Marihuana** means marihuana grown, used, or transferred for “medical use” as defined by the Acts.
- E) **Medical Marihuana Grower** means a licensee that is a commercial entity located in Acme Township that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.
- F) **Medical Marihuana Provisioning Center** means a licensee that is a commercial entity located in Acme Township that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualifying patients. Provisioning center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department’s marihuana registration process in accordance with the Michigan Medical Marihuana Act is not a provisioning center for purposes of this ordinance.
- G) **Medical Marihuana Facility** means a location at which a license holder is licensed to operate under this ordinance.
- H) **Medical Marihuana Processor** means a licensee that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.
- I) **Medical Marihuana Safety Compliance Facility** means a licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver,

tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.

- J) **Medical Marihuana Secure Transporter** means a licensee that is a commercial entity located in this state that stores marihuana and transports marihuana between marihuana facilities for a fee.
- K) **Person** means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.
- L) **Primary Caregiver** means the definition of Primary Caregiver found in the Medical Marihuana Act.
- M) **Qualifying Patient** means the definition of Qualifying Patient found in the Medical Marihuana Act.

5. Regulations for Medical Marihuana Grower

A Medical Marihuana Grower shall comply at all times with the following:

- 1) A Medical Marihuana Grower shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Grower shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) No Distribution of Medical Marihuana to any Primary Caregiver or Qualifying Patient may take place at a Medical Marihuana Grower.
- 4) A Medical Marihuana Grower may grow no more marihuana plants than allowed pursuant to its license from the State Medical Marihuana Licensing Board for one of the following classes:
 - a. Class A – 500 marihuana plants
 - b. Class B – 1,000 marihuana plants
 - c. Class C -- 1,500 marihuana plants
- 5) A Medical Marihuana Grower may only sell marihuana seeds or marihuana plants to a grower by means of a secure transporter pursuant to the Acts.
- 6) A Medical Marihuana Grower may sell marihuana, other than seeds to a processor or provisioning center by means of a secure transporter pursuant to the Acts.
- 7) Until December 31, 2021, a Medical Marihuana Grower must have, or have as an active employee an individual who has, a minimum of 2 years' experience as a registered primary caregiver.
- 8) A Grower may not be a registered primary caregiver and may not employ a registered primary caregiver.
- 9) All marihuana plants or products must be contained within the Medical Marihuana Grow Facility in an enclosed, locked facility that restricts and prevents access by any persons other than those allowed and meets all state requirements.
- 10) Any artificial lighting must be shielded to prevent glare and light trespass and must not be visible from neighboring properties, adjacent streets or public right of ways.
- 11) All activities shall be conducted so as not to create or permit trespass of spillage of dust, glare, sound, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public right of ways.
- 12) All activities shall be conducted so as not to be visible in any way from neighboring properties, adjacent streets or public right of ways.

6. Regulations for Medical Marihuana Provisioning Center

A Medical Marihuana Provisioning Center shall comply at all times with the following:

- 1) A Medical Marihuana Provisioning Center shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Provisioning Center shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Provisioning Center may only purchase or transfer medical marihuana from a grower or processor and may only sell or transfer medical marihuana to a qualifying patient or registered primary caregiver.
- 4) A Provisioning Center may transfer medical marihuana to or from a safety compliance facility for testing.
- 5) All transfers to or from a separate marihuana facility must be by means of a secure transporter.
- 6) A Provisioning Center may only sell or transfer medical marihuana to a qualifying patient or primary caregiver after the medical marihuana has been tested and bears the label required for retail sale.
- 7) No use of medical marihuana shall be allowed at a Provisioning Center.
- 8) A Provisioning Center shall not allow a physician to conduct a medical examination or issue a medical certification document on its premises for the purpose of obtaining a registry identification card.

7. Regulations for Medical Marihuana Processor

A Medical Marihuana Processor shall comply at all times with the following:

- 1) A Medical Marihuana Processor shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Processor shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Processor may only purchase marihuana from a grower and may only sell marihuana-infused products or marihuana to a Provisioning Center.
- 4) A Processor may only transfer medical marihuana by means of a secure transporter.
- 5) Until December 31, 2021, a Processor must have, or have as an active employee, an individual who has, a minimum of 2 years' experience as a registered primary caregiver.
- 6) A Processor may not be a registered primary caregiver and may not employ a registered primary caregiver.

8. Regulations for Medical Marihuana Secure Transporter

A Medical Marihuana Secure Transporter shall comply at all times with the following:

- 1) A Medical Marihuana Secure Transporter shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Secure Transporter shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Secure Transporter may store and transport marihuana and money associated with the purchase or sale of marihuana between marihuana facilities for a fee upon request of a person with legal custody of that marihuana or money.
- 4) A Secure Transporter may not transport to a registered qualifying patient or to a registered primary caregiver.

- 5) No Secure Transporter or investor therein may have an interest in a Grower, Processor, Provisioning Center or Safety Compliance Facility.
- 6) No Secure Transporter or investor therein may be a registered qualifying patient or a registered primary caregiver.
- 7) A Secure Transporter is subject to administrative inspection by a law enforcement officer at any point during the transportation of marihuana to determine compliance with the act.

9. Regulations for Medical Marihuana Safety Compliance Facility

A Medical Marihuana Safety Compliance Facility shall comply at all times with the following:

- 1) A Medical Marihuana Safety Compliance Facility shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Safety Compliance Facility shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Safety Compliance Facility may receive marihuana from, test marihuana for, and return marihuana to only a medical marihuana facility.
- 4) A Safety Compliance Facility must be accredited or have a variance pursuant to the Acts.
- 5) No Safety Compliance Facility owner or investor may have an interest in a Grower, Secure Transporter, Processor, or Provisioning Center.
- 6) A Safety Compliance Facility must have a secured laboratory space that cannot be accessed by the general public.

10. License Required

No Medical Marihuana Facility, whether proposed, or existing at time of enactment of this ordinance, shall be permitted within Acme Township unless such location shall have obtained a current License under this ordinance as follows:

- 1) The exact location of a Facility used for the Medical Marihuana including the space within a building so used shall be clearly identified on the License;
- 2) The License requirement applies to all Medical Marihuana Facilities that are proposed or existing on the effective date of this ordinance;
- 3) Issuance of a License does not waive any other licensing and permitting requirement imposed by any other state or local law;
- 4) A License shall be valid for the calendar year in which it is issued, unless revoked for violation(s), in which case it is considered to be null and void;
- 5) No License is transferable or assignable to any other person or location, unless approved as a license pursuant to this ordinance.

11. License Application

Any License issued under this ordinance is specific to the licensed person and location. Any change in ownership in any manner and any change in location requires a new license. Applicants shall make application to the Zoning Administrator and applications shall include the following:

- 1) The address and legal description of the premises which is to be used as a Medical Marihuana Facility.
- 2) Describe the Facility, and all enclosed, locked areas within the Facility as required by Michigan law.
- 3) If a Provisioning Center, describe all locations in the premises where the sale or transfer to a patient shall take place.

- 4) If a Grower, specify the Class under which the Grower seeks the license. Include a statement attesting and consenting that all activities will be conducted so as not to create or permit trespass or spillage of dust, glare, sounds, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public right of ways.
- 5) Include a statement attesting and consenting that all artificial lighting must and will be shielded to prevent glare and light trespass and must not and will not be visible, from neighboring properties, adjacent streets or public right of ways.
- 6) The name and address of all owners of the real property where the Medical Marihuana Facility is located, including a statement by each owner attesting to their knowledge, understanding, and authorization of such activity upon their property.
- 7) Name, address, and other contact information of all Applicants as defined above. A statement attesting whether an Applicant has been indicted for, charged with, arrested for, or convicted of, pled guilty or nolo contendere to, forfeited bail concerning any criminal offense under the laws of any jurisdiction, either felony or controlled substance related misdemeanor, not including traffic violations, regardless of whether the offense has been reversed on appeal or otherwise, including the date, the name and location of the court, arresting agency, and prosecuting agency, the case caption, the docket number, the offense, the disposition, and the location and length of incarceration.
- 8) Payment of a non-refundable License fee, which shall be determined by resolution of the Acme Township Board.

12. License Standards

The standards for approval of all Medical Marihuana Facilities are as follows:

- 1) The Facility complies with zoning, although no land use permit is required in order to receive a license.
- 2) A Medical Marihuana Grower's Facility shall occur inside of an enclosed, locked facility within the confines of a building, and such activities shall occur only in locations not visible to the public and adjoining uses.
- 3) The Application meets all requirements found in this Licensing Ordinance.
- 4) An Applicant shall meet all requirements found in the Acts, including issuance of a State license.
- 5) The Applicant has signed and sworn that the Applicant has not knowingly submitted an Application containing false information.

13. Licensing Procedures

The apparent demand for Medical Marihuana Facilities Licenses requires that Acme Township implement an initial licensing procedure and a subsequent licensing procedure.

- 1) Initial Licensing Procedure.
The initial licensing procedure shall be set out as follows:
 - a) Applicants shall submit a separate completed application pursuant to the requirements set out above for each license the Applicant seeks.
 - b) Applications shall be delivered to Acme Township either by hand no later or post marked no later than January 31, 2018.
 - c) The Zoning Administrator shall review each application for completeness and approvability no later than February 16, 2018.

- d) If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than February 23, 2018.
 - e) An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later or post marked no later than March 9, 2018.
 - f) Beginning no later than March 16, 2018, the Zoning Administrator shall first create five groups of applications determined by the Medical Marijuana Facility License each application seeks. The Zoning Administrator shall then separate each of the five groups into applications seeking 1) approval in the Agricultural District 2) approval in the B-4 District Material Processing and Warehousing, and 3) approval in the US-31 / M-72 Business District.
 - g) The Zoning Administrator shall assign a number to each application found in each created group which in this case shall be:
 - a. Agricultural – Grower
 - b. Agricultural – Processor
 - c. B-4 – Grower
 - d. B-4 – Provisioning Center
 - e. B-4 – Processor
 - f. B-4 – Secure Transporter
 - g. B-4 – Safety Compliance Facility
 - h. Business District – Provisioning Center
 - h) On March 23, 2018, the Zoning Administrator shall hold a separate drawing for each of the groups. The Zoning Administrator shall place the first group's numbers in a hat and proceed to draw each number, recording the order of drawing, until no numbers remain. The same drawing shall be made for each group.
 - i) The first drawn in each group shall be granted a license upon confirmation by the Zoning Administrator that Applicant's application was complete and approvable. Each subsequently drawn application will be granted the same until the maximum number of the respective facility allowed in the zoning district is reached.
 - j) Those applications drawn but not granted a license shall remain in the drawn order for later opportunity to receive a license if those applicant's granted licenses withdraw or have their licenses revoked through October 31, 2019.
 - k) All licenses issued in the initial licensing procedure shall be valid through December 31, 2019.
- 2) Regular Licensing Procedure.
- The Regular Licensing Procedure shall be as follows:
- a) Applicants shall submit a separate completed application pursuant to the requirements set out above for each license the Applicant seeks.
 - b) Applications for the following year shall be delivered to Acme Township either by hand no later or post marked no later than November ~~1st~~ 14th or the first business day thereafter.
 - c) The Zoning Administrator shall review each application for completeness and approvability no later than November ~~14th~~ 21st or the first business day thereafter.

Commented [LW1]: Current license holders can reapply or withdraw their license(s) between October 1st and October 31st – the original submission deadline of November 1st (24 hours) did not leave sufficient time for staff to review the number of licenses available (if any) and communicate that information to interested parties.

- d) If the Zoning Administrator determines an application is not complete or approvable he/she shall provide a written communication to the Applicant describing the reasons no later than November 21st or the first business day thereafter.
- e) An Applicant that receives a written communication from the Zoning Administrator because the Applicant's application was not complete or approvable shall have the opportunity to correct its application. Corrected applications shall be delivered to Acme Township either by hand no later or post marked no later than December 7th or the first business day thereafter.
- f) Beginning no later than December 14th, or the first business day thereafter, the Zoning Administrator shall first create five groups of applications determined by the Medical Marihuana Facility License each application seeks. The Zoning Administrator shall then separate each of the five groups into applications seeking approval in each of the zoning districts in which they are allowed at the time.
- g) The Zoning Administrator shall assign a number to each application found in each created group.
- h) No later than December 21st, or the first business day thereafter, the Zoning Administrator shall hold a separate drawing for each of the groups. The Zoning Administrator shall place the first group's numbers in a hat and proceed to draw each number, recording the order of drawing, until no numbers remain. The same drawing shall be made for each group.
- i) The first drawn in each group shall be granted a license upon confirmation by the Zoning Administrator that Applicant's application was complete and approvable. Each subsequently drawn application will be granted the same until the maximum number of the respective facility allowed in the zoning district is reached.
- j) Those applications drawn but not granted a license shall remain in the drawn order for later opportunity to receive a license if those applicant's granted licenses withdraw or have their licenses revoked prior to October 31st of the calendar year.
- k) All licenses issued shall be valid through the following calendar year.

Commented [LW2]: Without the inclusion of a date it left this item open-ended.

14. Amendment to License

The same procedures for application and issuance of a new License shall apply to amendment of an existing License, subject also to the following:

- 1) The Licensee shall submit an amended application with full supporting documentation, and must meet all requirements, and shall be processed in the same manner as provided for the issuance of a new License.
- 2) An amended application shall be required when there is a change in any information the applicant was required to provide in the most recent application on file.
- 3) An application to change the location of an existing License shall require a new application, with full supporting documentation, must meet all requirements, and shall be processed in the same manner as provided for the issuance of a new License.

15. Renewal of License

The renewal of an existing License shall be by the following procedures:

- 1) An application for renewal must be submitted no sooner than ninety (90) days before the expiration date and no later than sixty (60) days before the expiration date.
- 2) A Licensee intending to operate in the same manner and degree as approved in its current license may submit a sworn certification that it will continue to operate in the same manner

and degree, has a current and valid state license, and that no changes have occurred as indicated on the original application. If the Licensee has not violated its existing license then the renewal application shall be granted.

- 3) A Medical Marihuana Grower intending to operate in the same manner and degree as approved in its current license, except that it desires to modify the class under which it is licensed, may submit a sworn certification that it will continue to operate in the same manner and degree, has a current and valid state license, and that no changes have occurred as indicated on the original application, and provide the class under which it seeks its license. If the Licensee has not violated its existing license then the renewal application shall be granted.
- 4) A Licensee that has violated its existing license in any way shall submit a complete new Application pursuant to the same procedures for application and issuance of a new License.

16. License Revocation

- 1) A License issued under this ordinance shall be revoked for any of the following violations:
 - a. Any person required to be named on the application for the License is convicted of or found responsible for violation of any provision of this ordinance;
 - b. The application contains any misrepresentation or omission of any material fact, or false or misleading information, or the applicant has provided Acme Township with any other false or misleading information;
 - c. Marihuana is transferred or otherwise distributed on the premises in violation of this ordinance or any other applicable state or local law, rule or regulation;
 - d. The Facility is operated or is operating in violation of the specifications of the License, or any additional applicable conditions or approvals from Acme Township, Grand Traverse County, or the State of Michigan.
- 2) The procedure for revocation shall be as follows:
 - a. The Zoning Administrator shall issue a notice to the Licensee, in writing through certified mail, that the Township intends to revoke the License.
 - b. The Licensee may request a hearing before the Township Board to show cause as to why the License should not be revoked within fourteen (14) days of service of the notice.
 - c. If a hearing is timely requested, then the Zoning Administrator shall inform the Licensee, and Township Board of the time and place of the hearing.
 - d. The Licensee may present evidence and reasons arguing why the License should not be revoked. The Township Board shall review and either revoke the License or allow the License to continue.

17. Revocation Not Exclusive Penalty

Nothing in this ordinance shall be deemed to prohibit Acme Township from imposing other penalties authorized by this code or other ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

18. Civil Infraction

Any person, firm, or corporation who violates any of the provisions of this ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine for each violation in accordance with the schedule set forth

herein, along with costs which may include all expenses, direct or indirect, which the Township incurs in connection with the municipal civil infraction. A violator of this ordinance shall also be subject to such additional sanctions and judicial orders as are authorized under Michigan law. Each day that a violation continues to exist shall constitute a separate violation of this ordinance. The Acme Township Zoning Administrator may issue appearance ticket citations for violations of this ordinance. The provisions of this ordinance may also be enforced by suit for injunctive relief.

19. Civil Fines for Municipal Infractions

Civil fines for municipal civil infractions under this ordinance shall be assessed in accordance with the following schedule:

	Fine
1 st violation within a 3-year period	\$ 500.00
2 nd violation within a 3-year period	\$1000.00
3 rd and subsequent violations within a 3-year period	\$2000.00

20. Severability

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance other than said part or portion thereof.

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2019_____

Payback Loan from 402 to 101 fund

September 3, 2019,

At a regular meeting of the Acme Township Board of Trustees, held on September 3, 2019, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____.

The following resolution:

Whereas, at the Acme Township Board meeting held September 3, 2019, Resolution R-2019-_____ was approved for a loan made to the 402 fund to be paid back to the 101 fund. Also close out balance of 402 fund to fund balance 101 since this project is completed.

Whereas; This loan was to be released back to the fund once all bills are paid for the Bay side Park phase 2 project, and reimbursements are received from the DNR. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	Loan Payback from 402	Bayside Park Phase 2 Capital fund	402	000	000.000	\$150,000.00	\$171,498.69	\$21,498.69
No.2	Payback to 101 fund Septage Loan	101 fund balance	101	000	072.000	\$150,000.00	\$1,480,543.25	\$1,630,543.25
	Close out 402 fund	402 Capital fund	402	000	000.000	\$21,498.69	\$21,498.60	\$00
	Transfer in from 402	101 Fund Balance	101	000	000.000	\$21,498.60	\$1,630,543.25	\$1,652,041.85

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present:

Absent: 0

Upon roll call, the following vote was cast:

Nay: 0

Abstaining: 0

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2019- ____
Resolution on Budget Amendments
adjustments 2019-20 Township Budget
September 3,2019

At a Board meeting of the Acme Township Board of Trustees, held on September 3 ,2019 the Acme Township Board of Trustees, on a motion made by ____ and seconded by ____.

The following resolution:

Whereas, at the Acme Township Board meeting held, September 3, 2019 Resolution R-2019-____ was approved to make fund moves to bring the2019-20Budget in balance and improve our 2019-20 audit.

Whereas; The Fund listed below have a budget correction to be made. The following Fund 208 has a budget changes to be made Please refer to the following data below. There are no funds to be moved.

Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
From	208 Fund budget change	208	000	930.000	\$4,000.00	\$0	\$4,000.00
To							
From							
To							

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board members: Present :

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining: 0

Jay B. Zollinger Acme Township Supervisor

Cathy Dye Acme Township Clerk

8/26/2019